

TITLE: Student Code of Conduct: Policy	Number: SC -101 - 07
	Effective Date: September, 2007

**Centennial College
Student Code of Conduct**

A. Introduction

Each student, upon enrolment in the College, is governed by the rules and regulations of the College, including the Student Code of Conduct (“the Code”). Students are expected to conduct themselves in a manner consistent with the educational objectives of the College in accordance with generally accepted standards of behaviour, and in accordance with published College policies. At the heart of accepted standards of behaviour is respect for other members of the Centennial community. This Code, in its entirety, provides the basis for behaviour which will nurture this environment of mutual respect.

B. Purpose

The primary purpose of the Student Code of Conduct is to ensure that students are not only aware of their rights, but also the responsibilities that they bear by virtue of their membership in the College community. As well, the Code reinforces Centennial College’s commitment to diversity, equity, and inclusion by acknowledging the rights of all College members to be treated with dignity and respect.

It is important for all employees of the College who interact with students to be familiar with this Code and to advise students of their rights and responsibilities when required.

Where the Code has been violated, this policy establishes fair and efficient procedures to address non-academic disciplinary matters.

C. Applicability to Other Laws, Codes, and Policies

This Code is complementary to and does not alter a student’s rights or responsibilities under:

- The laws of Canada, Ontario, or municipal governments
- The Ontario Human Rights Code
- Academic Honesty Policy of the College
- The College Harassment and Discrimination Prevention Policy
- The College Violence Prevention Policy
- Statement of Diversity
- Disruptive Behaviour in the Learning Environment
- Policies or Regulations of Practicum Sites
- The College’s Acceptable Computer Use Policy

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- The Academic Regulations of Centennial College and the Academic Appeal Processes
- Other College Policies

D. Definitions:

The Parties

Complainant: the individual bringing forth a complaint about a student's behaviour(s)

Respondent: the student against who the complaint is directed

The College: as represented by the President, or designate, in a role to ensure procedural fairness, appropriate remedies or penalties, and the welfare of the College community

E. Student Rights

The College supports the following rights of students:

- (1) to express themselves individually or as part of a group, except where the exercise of such rights is prohibited under this Code, under the College Violence Prevention Policy or other College policies, under the Ontario Human Rights Code, or under municipal, provincial, or federal law.
- (2) to be free from discrimination and harassment on the basis of race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, gender identification, sexual orientation, age, marital status, family status and handicap (disability). Complaints under this section are dealt with under the College policy on Discrimination and Harassment.
- (3) to make reasonable complaints and/or to participate in College proceedings without fear or threat of reprisal.
- (4) to use as intended, College facilities and equipment.
- (5) to have a safe and positive learning environment.
- (6) to fair and transparent processes in all matters that may lead to sanctions within this policy.

F. Student Responsibilities

Students have the following responsibilities:

- (1) to uphold the laws of the land, the Ontario Human Rights Code, College policies (including the Harassment and Discrimination Prevention Policy, Violence Prevention Policy, and this Policy).

Examples of behaviours that breach the laws, codes, and College policies include but are not limited to: vandalism; trespassing, possession or use of a weapon, firearm, explosives, or incendiary devices; possession or consumption of, or dealing in, illegal drugs; smoking of legal substances outside designated areas; theft of College or private property including intellectual property; harassment; sexual harassment; discrimination (including racial discrimination)

- (2) to behave in a manner that is consistent with an environment that is free from discrimination, harassment or hate and to refrain from any conduct which infringes on the rights of others.
- (3) to comply with the directions of any College employee who is acting in the proper performance of his/her duties.
- (4) to refrain from uttering threats or acting against a person's physical or mental well being that endangers or threatens to endanger the safety, health, life, dignity or freedom of any person. Examples of behaviours that breach the standards of this Code include but are not limited to: assault, verbal and non-verbal aggression, physical abuse, intimidation, stalking or hazing.
- (5) to refrain from using information and communication technologies, such as e-mail, cell phones, pagers, text or instant messaging and websites to engage in deliberate, repeated and hostile behaviour that has a negative impact on another person's dignity, causes harm, or makes a person feel unsafe.
- (6) to refrain from bringing unfounded complaints with malicious, frivolous, or vexatious intent against another member of the College community.
- (7) to be honest in all academic and College matters. This includes but is not limited to: not presenting false identification or misrepresenting oneself; falsifying, fabricating or in any way modifying, either through omission or commission, a document to the College or to a program; submission of an academic credential such as a transcript, diploma, letter of recommendation; a physician's letter/form or any other document used in support of an academic application, record, petition/appeal or endeavour.
- (8) to refrain from engaging in activities that obstructs or disrupts College activities, or impedes the educational objectives of the College. This includes but is not limited to: making or causing excessive noise; setting off false fire alarms; bomb threats; blocking exit routes.
- (9) to refrain from activities that may cause damage to property that is not the student's own.
- (10) to refrain from taking or using property that is not the student's own or that the student is not authorized to take or use.
- (11) to refrain from entering or attempting to enter closed College facilities
- (12) to exit College facilities when asked to do so by College officials
- (13) to participate in an investigation brought about under this policy when requested to do so. This includes but is not limited to attending meetings or hearings regarding alleged breaches to this Code, and to abide by decisions that result from these processes.

G. Application of the Code

This Code applies to all students registered at Centennial College in full-time and part-time courses and is used to regulate student conduct and discipline arising in non-academic contexts.

The conduct provisions of the Code apply to:

- (1) actions on property within the physical boundaries of the College, including College residences.
- (1a) actions in College owned or controlled property, including College vehicles being used for traveling between study locations.
- (2) actions on the internet directed at college community members.
- (3) use of communication and information technologies, on and off campus, which are directed at college community members.
- (4) actions on student placement sites.
- (5) actions at events off-campus that are readily identifiable with the College or any part of it.
- (6) actions off campus against other college community members.