

**PAT M. SMITH**  
1234 College Street,  
Toronto, Ontario M4C 1Z1  
Residence: (416) 123-4567 Messages: (416) 111-9999  
psmith@my.centennialcollege.ca

## **References**

---

**Ms. Jennifer Dobbs**

District Sales Manager  
Xerox Canada Inc.  
101 Markham Road  
Markham, Ontario, M1R 2K6  
(905) 426-1000  
jdobbs@xerox.com  
Co-op Supervisor for 1st and 2nd work terms

**Mr. Moneer Rahman**

Sales Coordinator  
Toyota Canada  
1 Toyota Lane  
Scarborough, Ontario, M1B 2K8  
(416) 299-5225  
drahman@toyota.ca  
Friend of 15+ years

**Mr. Xiang Gong**

Sales Administrator  
Business Depot  
299 Woodbine Ave.  
Richmond Hill, Ontario, L1N 2J4  
(905) 305-5000  
xgong@bdepot.on.ca  
Instructor of "Personal Selling" - a course requirement for the Marketing Diploma