

Teacher/Trainer of Adults

FOUNDATIONS OF TEACHING & LEARNING

CEID-001

Learn to use sound curriculum development theory and practice to design a course or training session for a group of learners. You will survey current pedagogical (educational) practices to anchor the process of curriculum development. You will learn how to move logically from overall course/session outcomes to the instructional objectives required to achieve these outcomes, as well as effective evaluation methods. The course/training session that you develop will be used in the next two mandatory courses. (Approximately four hours of independent learning is included.)

HOURS: 22

FEE: IC: \$148.89

TERM	SEC. #	DATE	DAY	TIME	LOC
Fall	801	Sept 16 – Oct 21	Th	6:30-9:30 pm	ASH
	802	Oct 16 – Oct 30	Sa	9:30 am-3:30 pm	PRO
	803	Nov 3 – Dec 8	W	6:30-9:30 pm	ASH
Winter	821	Jan 9 – Jan 23	Su	9:30 am-3:30 pm	PRO
	822	Feb 19 – Mar 5	Sa	9:30 am-3:30 pm	PRO
	823	Mar 14 – Apr 18	M	6:30-9:30 pm	ASH
Spring	841	May 9 – June 20 (no class May 23)	M	9:30 am-3:30 pm	ASH

INSTRUCTIONAL METHODOLOGIES AND LESSON PLANNING

CEID-002

Using the lesson plan for the course/training session that you developed in Foundations of Teaching and Learning CEID-001, you will put your plan into action. You will apply learning style theories and Multiple Intelligences theory to your teaching to ensure that you are able to teach to a diverse population. You will learn the “tricks of the trade” in relation to presentation and delivery strategies, including such important techniques as cooperative/collaborative, problem-based and case study learning strategies. Finally, you will develop evaluation/assessment strategies for your course/session so that you will be able to determine how well your learners can perform the outcomes and objectives. (Approximately four hours of independent learning is included.)

Prerequisites: Foundations of Teaching & Learning CEID-001

HOURS: 22

FEE: IC: \$148.89

TERM	SEC. #	DATE	DAY	TIME	LOC
Fall	801	Oct 28 – Dec 2	Th	6:30-9:30 pm	ASH
	802	Nov 13 – 27	Sa	9:30-3:30 pm	PRO
Winter	821	Jan 12 – Feb 16	W	6:30-9:30 pm	ASH
	822	Mar 19 – Apr 2	Sa	9:30-3:30 pm	PRO
	823	Feb 19 – Mar 5	Sa	9:30-3:30 pm	PRO
	824	Mar 14 – Apr 18	M	6:30-9:30 pm	ASH
Spring	841	July 5 – Aug 9	Tu	6:30-9:30 pm	ASH

APPLICATIONS OF INSTRUCTIONAL TECHNIQUES

CEID-003

In this course you will teach/present a portion of your course/training session that you developed in Foundations of Teaching & Learning CEID-001 and Instructional Methodologies & Assessment CEID-002. You will receive feedback from your peers and be videotaped, and then revise your presentation incorporating that feedback. You will also learn and apply the principles of providing constructive critical feedback to learners. Approximately four hours of independent learning is included.

Prerequisites: Foundations of Teaching & Learning CEID-001 and Instructional Methodologies & Assessment CEID-002.

Note: You must attend ALL classes in the section you choose. Minimum C grade required. Lessons are recorded for your personal and professional development use. Please bring a blank mini DVD-RW camcorder disc to this course (available from our bookstore, 416-289-5224).

HOURS: 22

FEE: IC: \$148.89

TERM	SEC. #	DATE	DAY	TIME	LOC
Fall	801	Nov 30, Dec 4 & 11	Tu/Su	6:30-9:30 pm & 9:30 am-6 pm	PRO
	802	Dec 6, 11 & 18	M/Sa	6:30-9:30 pm & 9:30 am-6 pm	PRO
Winter	821	Feb 22, 27 & Mar 6	Tu/Su	6:30-9:30 pm & 10 am-6:30 pm	PRO
Spring	841	Apr 12, 16 & 23	Tu/Sa	6:30-9:30 pm & 9:30 am-6 pm	PRO
	843	Aug 17, 21 & 28	W/Su	6:30-9:30 pm & 9:30 am-6 pm	PRO

PORTFOLIO DEVELOPMENT

CEID-037

Portfolios are essential tools for career success. They are used for hiring, promotion, excellence nominations and career development and planning, or as a current statement of abilities. Participants will create a teaching/training portfolio for themselves. The in-class section meets in-person at the beginning, middle and end of the course and includes 13 hours of independent coursework. For the online version, please check your myCentennial e-mail (<http://my.centennialcollege.ca>) on the start date.

Prerequisites: Foundations of Teaching & Learning CEID-001, Instructional Methodologies & Assessment CEID-002, Applications of Instructional Techniques CEID-003 or equivalent, as well as two electives.

HOURS: 22

FEE: IC: \$148.89 (includes \$10 materials fee)

TERM	SEC. #	DATE	DAY	TIME	LOC
Fall	801	Oct 3, 17 & Oct 31	Su	Noon-3 pm	PRO
Winter	821	Feb 5, 19, & Mar 5	Sa	10:30 am-1:30 pm	CCC
Spring	841	Apr 4, 18 & May 2	M	6:30-9:30 pm	ASH
	842	June 26, July 10, 24	Su	11 am-2 pm	PRO

DESIGNING ASSESSMENT AND EVALUATION OF LEARNING

CEID-038

Four components essential to instruction are course design, materials, student performance and instructor performance. This course helps adult educators assess and evaluate each of these components, with an emphasis on the assessment and evaluation of course design and student performance.

Prerequisites: Foundations of Teaching & Learning CEID-001, Instructional Methodologies & Assessment CEID-002, Applications of Instructional Techniques CEID-003 or equivalent.

HOURS: 24

FEE: IC: \$170.63

TERM	SEC. #	DATE	DAY	TIME	LOC
Fall	801	Oct 14 – Nov 25	Th	6:30-9:30 pm	ASH
Winter	821	Jan 17 – Mar 7 (no class Feb 21)	M	6:30-9:30 pm	CCC
Spring	841	June 11, 18, 25	Sa	9:30 am-4:30 pm	PRO

TECHNOLOGY IN THE CLASSROOM

CEID-046

What is instructional technology? Why, when and how would you choose to use instructional technology in your teaching or training? We'll look at curriculum issues, the challenges of teaching and learning in a lab and in e-learning environments, and an introduction to some hardware and software. Specific facilitation skills using instructional technology will be examined. Class size is limited and the course is held in a computer lab. This course includes four hours of independent learning.

Prerequisites: Foundations of Teaching & Learning CEID-001, Instructional Methodologies & Assessment CEID-002, Applications of Instructional Techniques CEID-003.

HOURS: 22

FEE: IC: \$148.89

TERM	SEC. #	DATE	DAY	TIME	LOC
Fall	801	Oct 23 – Nov 6	Sa	10 am-4 pm	ASH
Winter	821	Feb 26 – Mar 12	Sa	10:30 am-4:30 pm	PRO
Spring	841	May 29, June 5 & 12	Su	10 am-4 pm	PRO

OUR DIVERSE LEARNERS

CEID-049

Our learners and trainees come from very diverse backgrounds – this diversity productively enhances the success and quality of the teaching and learning environment. This course seeks to explore, identify and deepen the teacher/trainer's knowledge and understanding of the different learning styles, abilities and needs of all participants.

Prerequisites: Foundations of Teaching & Learning CEID-001, Instructional Methodologies & Assessment CEID-002, Applications of Instructional Techniques CEID-003 or equivalent.

HOURS: 22

FEE: IC: \$148.89

TERM	SEC. #	DATE	DAY	TIME	LOC
Fall	801	Oct 18 – Nov 22	M	6:30-9:30 pm	ASH
Winter	821	Jan 30 – Feb 13	Su	9:30-3:30 pm	PRO
Spring	841	June 18, 25, & 26	Sa/Su	9:30-3:30 pm	PRO

What's new?

Visit centennialcollege.ca/parttime throughout the year for news and course updates.

CLASSROOM MANAGEMENT**CEID-054**

Explore and develop practical skills and tools to assist you in your classroom management. Learn what causes student behaviour problems and how to manage them constructively. Learn how to identify problems, techniques for handling issues, and how to create a positive classroom environment. You will design classroom behavioural expectations that can be used regularly in your teaching/training.

Prerequisites: Foundations of Teaching & Learning CEID-001, Instructional Methodologies & Assessment CEID-002, Applications of Instructional Techniques CEID-003.

HOURS: 22 **FEE:** IC: \$148.89

TERM	SEC. #	DATE	DAY	TIME	LOC
Fall	801	Sept 25 – Oct 9	Sa	10 am-5 pm	PRO
Winter	821	Mar 6 – Mar 20	Su	10 am-5 pm	PRO
Spring	842	July 6 – Aug 17	W	6:30-9:30 pm	ASH

THE PEDAGOGY OF ONLINE LEARNING**CEID-057**

This online course is designed to give an overview of the aspects involved in teaching online, including promoting interactivity among students, and online assessment and evaluation. In addition to contributing to an ongoing asynchronous discussion, a variety of types of evaluation will be utilized in order that participants more fully understand the experience of learning online. Learners will be encouraged to use their own experiences as teachers and learners, and to evaluate their own practice as a teacher or trainer in their environment.

This course uses Centennial's Blackboard system –

<http://blackboard.centennialcollege.ca/>

Prerequisites: Foundations of Teaching & Learning CEID-001, Instructional Methodologies & Assessment CEID-002, Applications of Instructional Techniques CEID-003.

Requirement: E-mail/Internet ability and access.

HOURS: 22 **FEE:** OL: \$158.89 (includes \$20 admin. fee)

TERM	SEC. #	DATE	DAY	TIME	LOC
Fall	416	Oct 1 – Nov 13			OL
Winter	426	Feb 13 – March 27			OL
Spring	436	June 5 – July 17			OL

INTRODUCTION TO TEACHING/TRAINING ONLINE WITH BLACKBOARD**CEID-059**

Learn techniques, tools and strategies for designing, developing and facilitating an online course, using Blackboard, a web-based learning platform. You will create a course shell, load your materials into the shell, enroll students, and facilitate synchronous and asynchronous chat sessions. This introductory course is for teachers and trainers who want to create or adapt an existing course/session to online delivery. No previous experience with Blackboard is assumed. (If you have already adapted a course into Blackboard, please apply for PLAR credit.)

This course uses Centennial's Blackboard system –

<http://blackboard.centennialcollege.ca/>

Prerequisites: Foundations of Teaching & Learning CEID-001, Instructional Methodologies & Assessment CEID-002, Applications of Instructional Techniques CEID-003 or equivalent, or teaching/training experience.

Requirement: E-mail/Internet ability and access.

HOURS: 22 **FEE:** OL: \$158.89 (includes \$20 admin. fee)

TERM	SEC. #	DATE	DAY	TIME	LOC
Fall	416	Oct 30 – Dec 4			OL
Spring	436	April 13 – May 18			OL

Programs that fit your schedule

Our CE courses are delivered in multiple formats – in-class, online and print-based! Choose the one that best suits your schedule.

Teacher/Trainer of Adults – Accelerated**FOUNDATIONS OF TEACHING AND LEARNING****CEID-001**

HOURS: **FEE:** IC: \$ 148.89

TERM	SEC. #	DATE	DAY	TIME	LOC
Spring	842	April 30, May 1 & 7	Sa/Su/Sa	10 am-4 pm	PRO

INSTRUCTIONAL METHODOLOGIES AND LESSON PLANNING**CEID-002**

HOURS: **FEE:** IC: \$ 148.89

TERM	SEC. #	DATE	DAY	TIME	LOC
Spring	842	May 8, 14 & 15	Su/Sa/Su	10 am-4 pm	PRO

APPLICATIONS OF INSTRUCTIONAL TECHNIQUES**CEID-003**

HOURS: **FEE:** IC: \$ 148.89

TERM	SEC. #	DATE	DAY	TIME	LOC
Spring	843	May 28, 29 & June 4	Sa/Su/Sa	10 am-4 pm	PRO