

# IMPORTANT DATES

## CALENDAR

| september | october |

| november | december |

| january | february | march |

| april | may | june |

| july | august |



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The Future of Learning



# AUGUST

Aug. 1	Civic Holiday – College closed.
Aug. 1	First day of Ramadan.
<b>Aug. 15 - 19</b>	<b>Summer 2011 – Final Exam Week for most programs.</b>
Aug. 19	Most Summer semester courses end.
<b>Aug. 19</b>	<b>SUMMER 2011 SEMESTER ENDS FOR MOST DAY PROGRAMS.</b>
Aug. 19	Lockers: Deadline for students enrolled in Summer 2011 to vacate their Summer 2011 lockers. All lockers rented in Summer 2011 must be vacated by 4:30 pm to facilitate maintenance and redistribution of lockers to registrants in Fall 2011.
<b>Aug. 24</b>	<b>Summer 2011 Grades Deadline:</b> Final grades for Summer 2011 must be posted to Banner by 7:30 pm.
Aug. 24	Centennial Welcomes orientation at Ashtonbee Campus for Aviation programs.
<b>Aug. 25</b>	<b>Summer 2011 Grade Reports:</b> Grades for Summer 2011 available on <i>myCentennial</i> . (Grade reports will not be mailed).
Aug. 25	Centennial Day: Many College offices closed.
Aug. 29	Centennial Welcomes orientation at Ashtonbee Campus.
Aug. 29	Most MAP and regular Apprenticeship programs: Registration and first day of classes.
Aug. 29	Auto Body Repair Technicians: Start of first 12-week semester.
Aug. 29	Aerospace programs/Motorcycle and Powersports: Fall 2011 semester begins.
Aug. 29	Level 3 General Motors 10B – start date.
Aug. 29	Level 3 Honda 10A – start date.
Aug. 29	Level 1 Toyota 10A – start date.
Aug. 29	Level 2 Ford W Class – start date.
Aug. 29	Freightliner, Volvo, Truck Coach Lac, Canadian Tire – start date.
Aug. 30	Centennial Welcomes orientation at The Centre for Creative Communications Campus.
Aug. 31	Centennial Welcomes orientation at Morningside Campus.
Aug. 31	Continuing Education: Orientation/Welcome Session, Progress Campus, 7 - 9 pm.
Aug. 31	Eid-UI-Fitr
Aug. 31- Sept. 2	In-person Advising and Registration for Fall 2011.

**Don't miss these important dates next month:**

<b>Sept. 5</b>	<b>COLLEGE CLOSED – Labour Day.</b>
<b>Sept. 6</b>	<b>Fees Due Deadline: Final date to pay balance of Fall 2011 fees for students who chose the Deposit Payment Plan Option.</b>
<b>Sept. 6</b>	<b>FALL SEMESTER 2011 BEGINS FOR MOST DAY PROGRAMS.</b>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
	Civic holiday – College closed. First day of Ramadan.						
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
	<b>SUMMER 2011 – FINAL EXAM WEEK FOR MOST PROGRAMS</b>					Summer semester 2011 ends for most day programs. Locker Deadline for Summer 2011.	
14	15	16	17	18	19 <i>Further details above.</i>	20	
21	22	23	Summer 2011 Grade Reports posted to Banner. Centennial Welcomes orientation at Ashtonbee for Aviation programs.	<b>Centennial Day.</b> Summer 2011 Grade Reports available on <i>myCentennial</i> .	26	27	
	Centennial Welcomes orientation at Ashtonbee. Start date for many School of Transportation programs for Fall 2011.	Centennial Welcomes orientation at the Centre for Creative Communications.	Centennial Welcomes orientation at Morningside. Eid-UI-Fitr	<b>IN-PERSON ADVISING AND REGISTRATION FOR FALL 2011 BEGINS</b>			
28	29 <i>Further details above.</i>	30 <i>Further details above.</i>	31				

Sept. 1	Centennial Welcomes orientation at Progress Campus.
Sept. 1 - 2	In-person Advising and Registration for Fall 2011.
Sept. 2	Add/Drop Deadline for Aerospace programs.
Sept. 2	College Offices (including Enrolment Services) close at 4 pm.
Sept. 5	Labour Day – College closed.
Sept. 6	FALL SEMESTER 2011 BEGINS FOR MOST DAY PROGRAMS.
Sept. 6	Continuing Education: Most Fall courses begin.
<b>Sept. 6</b>	<b>Fees Due Deadline:</b> Final date to pay balance of Fall 2011 fees for students who chose the Deposit Payment Plan Option.
Sept. 6	Centennial Welcomes orientation at Ashtonbee Campus for Heavy Duty, Truck & Coach, Motive Power, Autobody and Motorcycle and Powersports programs.
<b>Sept. 9</b>	<b>Grades Appeal Deadline:</b> Final date to formally appeal a final Summer 2011 grade.
<b>Sept. 9</b>	<b>Transfer Credit Deadline:</b> All English and General Education Transfer Credit forms must be submitted in order to process transfer credit by the add/drop deadline date of September 13, 2011.
<b>Sept. 13</b>	<b>PLAR Deadline:</b> Final date to submit Fall 2011 application and fee for Prior Learning Assessment and Recognition (PLAR) credit by the challenge process or portfolio for Fall 2011 courses.
<b>Sept. 13</b>	<b>Course Add/Drop Deadline:</b> Final date for students in most programs to add courses or change sections. <i>Special Note:</i> Students who are not officially assigned to Fall 2011 classes, even if attending classes without a timetable, cannot register for Fall 2011 after this date (also applies to BScN program).
<b>Sept. 13</b>	<b>Transfer Credit Deadline:</b> Final date for granting Transfer Credit (advanced standing) for the entire 2011-2012 academic year. <i>Special Note:</i> The deadline for new and returning students to apply for Transfer Credit (for the entire 2011-2012 academic year) was July 4. September 13 applies only to “late-admit” new entrants.
<b>Sept. 16</b>	<b>BScN Withdraw Deadline:</b> Final date to withdraw from the BScN program and be eligible for partial refund of Fall 2011 fees.
<b>Sept. 16</b>	<b>BScN Appeal Deadline:</b> Final date to appeal Spring/Summer 2011 final grades or academic standing.
<b>Sept. 20</b>	<b>Deadline to Withdraw Fall 2011:</b> Final date for students to submit a Withdrawal Form to Enrolment Services and qualify for partial refund of Fall 2011 fees. Courses dropped after this date will not reduce or cancel Fall 2011 fees.
Sept. 23	Level 2 Ford W Class end date.
Sept. 26	Level 7 Ford V Class start date.
Sept. 29	Rosh Hashanah begins.*

Don't miss this important date next month:

<b>Oct. 6</b>	<b>OSAP: Final date to submit OSAP application for full-time classes beginning September 6, 2011 and ending December 16, 2011.</b>
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\*All Jewish Holy Days commence on the preceding evening at sunset.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				Centennial Welcomes orientation at Progress.  <b>IN-PERSON ADVISING AND REGISTRATION FOR FALL 2011</b>		
				1	2	3
4	Labour Day – College closed	Fall 2011 Semester begins for most day programs. Fees Due Deadline: Balance of Fall 2011 deposit plan fees due. Centennial Welcomes orientation at Ashtonbee Campus.			Grades Appeal Deadline Summer 2011. Deadline to submit English and General Education Transfer Credit Form for Fall 2011.	
	5	6 <i>Further details above.</i>	7	8	9 <i>Further details above.</i>	10
11		Course Add/Drop Deadline Fall 2011. PLAR/Transfer Credit Deadline Fall 2011.				
	12	13 <i>Further details above.</i>	14	15	16	17
18		Deadline to Withdraw Fall 2011: Final date to withdraw and qualify for a partial refund of fees.				
	19	20 <i>Further details on page 31.</i>	21	22	23	24
25				Rosh Hashanah begins.		
	26	27	28	29	30	

# OCTOBER

<b>Oct. 6</b>	<b>OSAP:</b> Final date to submit OSAP application for full-time classes beginning September 6, 2011 and ending December 16, 2011.
Oct. 7	College offices (including Enrolment Services) close at 4 pm.
Oct. 8	Yom Kippur.
Oct. 10	Thanksgiving – College closed.
<b>Oct. 13</b>	<b>OSAP:</b> Final date to apply for OSAP without penalty for full-time classes beginning August 29, 2011 and ending May 18, 2012.
<b>Oct. 18</b>	<b>OSAP:</b> Final date to submit documentation to appeal OSAP amount received for full-time classes beginning September 6, 2011 and ending December 16, 2011.
<b>Oct. 20</b>	<b>OSAP:</b> Final date to apply for OSAP without penalty for full-time classes beginning September 6, 2011 and ending April 27, 2012/May 18, 2012/June 8, 2012/August 17, 2012.
Oct. 21	Most MAP and Traditional Apprenticeship programs – end date.
Oct. 21	Level 3 General Motors 10B – end date.
Oct. 21	Level 3 Honda 10A – end date.
Oct. 21	Level 1 Toyota 10A – end date.
Oct. 21	Level 7 Ford V Class – end date.
Oct. 24	Most MAP and Traditional Apprenticeship programs – start date.
Oct. 24	Level 4 General Motors 10A – start date.
Oct. 24	Level 2 Honda 11B – start date.
Oct. 24	Level 1 Toyota 11B – start date.
Oct. 24	Level 3 Ford W Class – start date.
Oct. 26	Diwali.
Oct. 31- Nov. 11	KPI Student Satisfaction Survey.

*Don't miss this important date next month:*

<b>Nov. 4</b>	<b>Fees due for Winter 2012: Deadline for payment of Winter 2012 fees for all programs. After this date, late fees will be charged.</b>
<b>Nov. 11</b>	<b>If you plan to graduate at the end of Fall 2011, submit your application to graduate by November 11. You must apply to graduate.</b>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
				OSAP Deadline.		Yom Kippur.
2	3	4	5	6 <i>Further details above.</i>	7	8
9	Thanksgiving – College closed.	11	12	OSAP Deadline.	14	15
16	17	OSAP Deadline.	19	OSAP Deadline.	21	22
23	24	18 <i>Further details above.</i>	Diwali.	20 <i>Further details above.</i>	21	22
30	<b>KPI STUDENT SATISFACTION ADVANCED SURVEY BEGINS</b>	25	26	27	28	29

Oct. 31 - Nov. 11	KPI Student Satisfaction Advanced Survey.
<b>Nov. 4</b>	<b>Fees Due Deadline for Winter 2012:</b> Deadline for payment of Winter 2012 fees for all programs. After this date late fees will be charged.
Nov. 6	Eid-UI-Adha.
<b>Nov. 7</b>	<b>Late Fee Penalty:</b> Students returning for Winter 2012 who pay Winter 2012 fees starting this date will be required to pay a late fee of \$30.
Nov. 11	Remembrance Day.
<b>Nov. 11</b>	<b>Deadline to Withdraw:</b> Final date to withdraw from a Fall 2011 program or class without academic penalty. Courses on record after this date become part of the student's permanent official record.
<b>Nov. 11</b>	<b>BScN Withdraw Deadline:</b> Final date to withdraw from BScN for Fall 2011 semester in good academic standing. No refund for the Fall 2011 semester.
<b>Nov. 11</b>	<b>Application to Graduate in Fall 2011:</b> Students intending to graduate at the end of Fall 2011 must submit an Application to Graduate Form to Enrolment Services. Prospective graduates will be audited for Fall 2011 graduation only after submitting this form.
<b>Nov. 11</b>	<b>Program Transfer Deadline:</b> Students intending to transfer to another program for Winter 2012 semester (e.g. from one Business major into another) must submit a Program Transfer Form to Enrolment Services. Transfer requests for Winter 2012 received after this date will not be considered.
<b>Nov. 11</b>	<b>Transfer Credit Deadline:</b> Final date for new entrants starting in Winter 2012 to submit application for Transfer Credit (advanced standing). <i>Special Note:</i> Applications from returning students will not be accepted at this time.
<b>Nov. 11</b>	<b>PLAR Deadline:</b> Final date to submit Winter 2012 applications and fee for Prior Learning Assessment and Recognition (PLAR) credit by the challenge process or portfolio for Winter 2012 courses.
Nov. 18	Auto Body Repair Techniques first 12-week semester ends.
Nov. 18	Level 3 Ford W Class – end date.
Nov. 19	Discover Centennial – Open House.
Nov. 21	Level 8 Ford V Class – start date.
Nov. 21	Auto Body Repair Techniques second 12-week semester begins.
<b>Nov. 28</b>	<b>Late Fee Penalty:</b> Students returning for Winter 2012 who pay Winter 2012 fees starting this date will be required to pay a late fee of \$100.

***Don't miss these important dates next month:***

**Dec. 12 - 16**                      **Fall 2011 – Final exam week for most programs.**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					Fees Due Deadline for Winter 2012.	
<b>OCT. 31 - NOV. 11: KPI STUDENT SATISFACTION ADVANCED SURVEY</b>						
		1	2	3	4 <i>Further details above.</i>	5
Eid-UI-Adha.	Late Fee Penalty Winter 2012: Starting this date a \$30 penalty will be charged.				Remembrance Day. Transfer Credit/PLAR Deadline Winter 2012. Program Transfer Deadline Winter 2012. Application to Graduate in Fall 2011. Deadline to Withdraw from Fall 2011 program or class without academic penalty.	
<b>OCT. 31 - NOV. 11: KPI STUDENT SATISFACTION ADVANCED SURVEY</b>						
6	7 <i>Further details above.</i>	8	9	10	11 <i>Further details above.</i>	12
						Discover Centennial – Open House.
13	14	15	16	17	18	19
20	21	22	23	24	25	26
	Late Fee Penalty Winter 2012: starting this date a \$100 penalty will be charged.					
27	28 <i>Further details above.</i>	29	30			

# DECEMBER

Dec. 1	<b>BScN Transfer Credit Deadline:</b> Final date for students to apply for Transfer Credits for the Winter 2012 semester. Applications received after this date will be assessed for Summer 2012.
Dec. 5 - 17	<b>BScN: Exam Period (including Saturday, December 10).</b>
Dec. 12 - 16	<b>Fall 2011 – Final Exam Week for most programs.</b>
Dec. 16	<b>FALL SEMESTER 2011 ENDS FOR MOST DAY PROGRAMS.</b>
Dec. 16	Continuing Education: Most Fall 2011 semester courses end.
Dec. 16	Most MAP and Traditional Apprenticeship programs end.
Dec. 16	Lockers: Deadline for students who are not enrolling in Winter 2012 semester to vacate lockers used during Fall 2011.
Dec. 16	Level 4 General Motors 10A – end date.
Dec. 16	Level 2 Honda 11B – end date.
Dec. 16	Level 1 Toyota 11B – end date.
Dec. 16	Level 8 Ford V Class – end date.
Dec. 21	<b>Fall 2011 Grades Deadline:</b> Final grades for Fall 2011 semester must be posted to Banner by 7:30 pm.
Dec. 21	Hanukkah.*
Dec. 22	Fall 2011 Grade Reports: Grades for Fall 2011 available on <i>myCentennial</i> (Grade reports will not be mailed).
Dec. 22	College offices (including Enrolment Services) close at 4 pm.
Dec. 23 - Jan. 1	<b>Holiday Break – College closed.</b>
Dec. 25	Western Christmas.
Dec. 26	Kwanzaa.

*Don't miss these important dates next month:*

Jan. 9	<b>WINTER SEMESTER 2012 BEGINS FOR MOST DAY PROGRAMS (including BScN).</b>
Jan. 19	<b>Fees Due Deadline:</b> Final date to pay balance of Winter 2012 fees for students who chose the Deposit Payment Plan Option.
Jan. 13	<b>BScN Appeal Deadline:</b> Final date to appeal Fall 2011 final grades or academic standing.

\*All Jewish Holy Days commence on the preceding evening at sunset.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
				1	2	3	
	BScN: Exam period begins.						
4	5	6	7	8	9	10	
	FALL 2011 – FINAL EXAM WEEK FOR MOST PROGRAMS					Fall 2011 semester ends for most day programs. Locker Deadline.	BScN: Exam period ends.
11	12	13	14	15	16 <i>Further details above.</i>	17	
			Hanukkah.* Fall 2011 Grades Reports posted to Banner.	Fall 2011 Grades Reports available on myCentennial.	COLLEGE CLOSED		
18	19	20	21	22	23	24	
Western Christmas	Kwanzaa						
COLLEGE CLOSED							
25	26	27	28	29	30	31	

Jan. 2	College re-opens.
Jan. 2	Aerospace Programs/Motorcycle and Powersports: Winter 2012 semester begins.
Jan. 2	Most MAP and Traditional Apprenticeship programs begin.
Jan. 2	Level 4 General Motors 10B – start date.
Jan. 2	Level 4 Honda 10A – start date.
Jan. 2	Level 2 Toyota 10A – start date.
Jan. 4 - 7	Centennial Welcomes orientations at all campuses.
Jan. 4	Continuing Education: Information Session, Progress Campus, 6 - 8 pm.
Jan. 5	Continuing Education: Orientation/Welcome Session, Progress Campus, 7 - 9 pm.
Jan. 4 - 6	In-person Advising and Registration for Winter 2012.
Jan. 6	Add/Drop Deadline for Aerospace programs.
Jan. 7	Eastern Christmas.
<b>Jan. 9</b>	<b>WINTER SEMESTER 2012 BEGINS FOR MOST DAY PROGRAMS (including BScN).</b>
<b>Jan. 9</b>	<b>Continuing Education:</b> Most Winter courses begin.
<b>Jan. 9</b>	<b>Fees Due Deadline:</b> Final date to pay balance of Winter 2012 fees for students who chose the Deposit Payment Plan Option.
<b>Jan. 13</b>	<b>BScN Appeal Deadline:</b> Final date to appeal Fall 2011 final grades or academic standing.
<b>Jan. 13</b>	<b>Transfer Credit Deadline:</b> All English and General Education Transfer Credit forms must be submitted in order to process transfer credits by the add/drop deadline date of January 16, 2012.
<b>Jan. 13</b>	<b>Grades Appeal Deadline:</b> Final date to formally appeal a final Fall 2011 grade.
<b>Jan. 16</b>	<b>Course Add/Drop Deadline:</b> Final date for students in most full-time programs to add courses or change sections. <i>Special Note:</i> Students who are not officially assigned to Winter 2012 classes, even if attending classes without a timetable, cannot register for Winter 2012 after this date (also applies to BScN Program).
<b>Jan. 16</b>	<b>Transfer Credit Deadline:</b> Final date for granting Transfer Credit (advanced standing) to Winter 2012 new entrants. <i>Special Note:</i> The deadline for returning students to apply for Transfer Credit/advanced standing for the entire 2011-2012 academic year) was July 4, 2011.
<b>Jan. 16</b>	<b>PLAR Deadline:</b> Final date to submit Winter 2012 application and fee for Prior Learning Assessment and Recognition (PLAR) credit by the challenge process or portfolio for Winter 2012 courses (late admits only).
<b>Jan. 20</b>	<b>BScN Withdraw Deadline:</b> Final date to withdraw from the BScN program and be eligible for partial refund of fees of Winter 2012.
<b>Jan. 23</b>	<b>Deadline to Withdraw:</b> Final date for students to submit an Intent to Withdraw Form to Enrolment Services and qualify for partial refund of Winter 2012 fees. Classes dropped after this date will not reduce or cancel Winter 2012 fees.
<b>Jan. 23</b>	<b>Lunar New Year.</b>
<b>Jan. 26</b>	<b>OSAP:</b> Final date to submit OSAP application (assessment pro-rated based on date application received) for full-time classes beginning September 6, 2011 and ending April 27, 2012.

Don't miss these important dates next month:

<b>Feb. 1</b>	<b>BScN Admission Deadline:</b> Final date to submit an application for re-admission or reinstatement for Fall 2012 semester (for guaranteed consideration).
<b>Feb. 8</b>	<b>OSAP:</b> Final date to submit OSAP application for full-time classes beginning January 9, 2012 and 2012 (assessment pro-rated based on date application received).

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	College re-opens. Start date for many School of Transportation Programs.					Eastern Christmas.
1	2 <i>Further details above.</i>	3	IN-PERSON ADVISING AND REGISTRATION FOR WINTER 2012			
8	Winter 2012 semester begins for most Day programs (including BScN) and Continuing Education programs.  Fees Due Deadline: Balance of Winter 2012 deposit plan fees due.	10	11	12	13	Grades Appeal Deadline: Final date to formally appeal a final Fall 2011 grade.
15	Course Add/Drop Deadline Winter 2012.  Transfer Credit/PLAR Deadline Winter 2012.  PLAR Deadline: Final date to submit Winter 2012 application and fee.	17	18	19	20	21
22	Deadline to Withdraw – Winter 2012: Final date to withdraw and qualify for a partial refund of fees.  Lunar New Year	24	25	OSAP Deadline.	27	28
29	30 <i>Further details above.</i>	31		26 <i>Further details above.</i>		

# FEBRUARY

- Feb. 1** **Offer of Admission Fall 2012:** First day for issuing Fall 2012 admission to applicants. Application for admission into Fall 2012 received at ontariocolleges.ca by this date will be given equal consideration by Ontario Colleges. Applications received after February 1, 2012 will be considered on a first-come, first-served basis.
- Feb. 1** **BScN Admission Deadline:** Final date to submit an application for re-admission or reinstatement for Fall 2012 semester (for guaranteed consideration).
- Feb. 6 - 17 KPI Student Satisfaction Formal Survey.
- Feb. 8** **OSAP:** Final date to submit OSAP application for full-time classes beginning January 9, 2012 and ending April 27, 2012 (assessment pro-rated based on date application received).
- Feb. 10** **BScN Drop Deadline:** Final date to officially drop a Fall/Winter undergraduate semester (A and B combination) course(s) in good academic standing (no refund of Winter 2012 fees). Non-attendance in Fall/Winter (A and B combination) course(s) after this date will result in a failing grade.
- Feb. 16** **OSAP:** Final date to submit OSAP application (assessment pro-rated based on date application received) for full-time classes beginning August 29, 2011 and ending May 18, 2012 or beginning September 6, 2011 and ending May 18, 2012.
- Feb. 17 College offices (including Enrolment Services) close at 4 pm.
- Feb. 20** **Family Day – College closed.**
- Feb. 20 - 24** **BScN – Study Week.**
- Feb. 22** **Ash Wednesday.**
- Feb. 23** **OSAP:** Final date to apply for OSAP without penalty for full-time classes beginning January 9 2012 and ending August 17, 2012.
- Feb. 24 Auto Body Repair Techniques – second 12-week semester ends.
- Feb. 24 Most MAP and Traditional Apprenticeship programs end.
- Feb. 24 Level 4 General Motors 10B – end date.
- Feb. 24 Level 4 Honda 10A – end date.
- Feb. 25 Level 2 Toyota 10A – end date.
- Feb. 27 Auto Body Repair Techniques – third 12-week semester begins.
- Feb. 27 Most MAP and Traditional Apprenticeship programs begin.
- Feb. 27 Level 3 Honda 11B – start date.
- Feb. 27 Level 2 Toyota 11B – start date.
- Feb. 29** **Tuition and Education Credit Certificate (T2202A):** Tax forms for the 2011 year are made available on myCentennial to eligible full-time students. (Tax forms will not be mailed).
- Reminder:** Print your Tuition and Education Certificate (T2202A) from myCentennial.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
	KPI Student Satisfaction Survey begins.		OSAP Deadline			
5	6	7	8 <i>Further details above.</i>	9	10	11
				OSAP Deadline	KPI Student Satisfaction Survey ends.	
12	13	14	15	16 <i>Further details above.</i>	17	18
	Family Day – College closed.		Ash Wednesday.	OSAP Deadline		
	<b>BScN – STUDY WEEK</b>					
19	20	21	22	23 <i>Further details above.</i>	24	25
26	27	28	29			

<b>Mar. 5 - 9</b>	<b>Reading Week:</b> for most day programs.
<b>Mar. 8</b>	<b>OSAP:</b> Final date to submit OSAP application (assessment pro-rated based on date application received) for full-time classes beginning September 6, 2011 and ending June 8, 2012.
<b>Mar. 12</b>	<b>Program Transfer Deadline:</b> Students intending to transfer into another program for Summer 2012 (e.g. from one Business major into another) must submit a Program Transfer Form to Enrolment Services by this date. Transfer requests for Summer 2012 received after this date will not be considered.
<b>Mar. 12</b>	<b>PLAR Deadline:</b> Final date to submit Summer 2012 application and fee for Prior Learning Assessment and Recognition (PLAR) credit by challenge process or portfolio for Summer 2012 courses.
<b>Mar. 16</b>	<b>BScN Deadline to Withdraw Winter 2012:</b> Final date to withdraw from BScN for Winter 2012 semester in good academic standing (no refund of Winter 2012 fees).
<b>Mar. 19</b>	<b>OSAP:</b> Final date to submit documentation to appeal OSAP amount received for full-time classes beginning August 29, 2011 and ending May 18, 2012 or beginning September 6, 2011 and ending May 18, 2012.
<b>Mar. 23</b>	<b>Deadline to Withdraw Winter 2012:</b> Final date to withdraw from a Winter 2012 program or class without academic penalty. Courses on record after this date become part of the student's permanent official record.
Mar. 25	Connect with Centennial – Open House.
<b>Mar. 26</b>	<b>Application to Graduate Deadline:</b> Final date for students to apply for Winter 2012 graduation, and to participate in the June Convocation Ceremonies. You must apply to graduate.

*Don't miss these important dates next month:*

<b>Apr. 2</b>	<b>Fees Due Deadline for Summer 2012: Deadline for payment of Summer 2012 fees for all programs. After this date, late fees will be charged.</b>
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
				OSAP Deadline		
STUDY WEEK FOR MOST WINTER 2012 DAY PROGRAMS						
4	5	6	7	8 <i>Further details above.</i>	9	10
11	PLAR Deadline for Summer 2012. Program Transfer Deadline for Summer 2012.					
	12 <i>Further details above.</i>	13	14	15	16	17
	OSAP Deadline				Deadline to Withdraw from Winter 2012 programs or courses without academic penalty.	
18	19 <i>Further details above.</i>	20	21	22	23 <i>Further details above.</i>	24
Connect with Centennial – Open House	Application to Graduate Deadline.					
25	26 <i>Further details above.</i>	27	28	29	30	31

<b>Apr. 2</b>	<b>Fees Due Deadline for Summer 2012:</b> Deadline for payment of Summer 2012 fees for all programs. After this date, late fees will be charged.
<b>Apr. 3</b>	<b>Late Fee Penalty:</b> Students returning for Summer 2012 who pay fees starting this date will be required to pay a late fee of \$30.
Apr. 5	College offices (including Enrolment Services) close at 4 pm.
Apr. 6	College Closed – Good Friday.
Apr. 7	Passover begins.*
Apr. 8	Easter Sunday
<b>Apr. 9</b>	<b>OSAP:</b> Final date to submit documentation to appeal OSAP amount received for full-time classes beginning September 6, 2011 and ending June 8, 2012.
Apr. 9	Easter Monday – College open.
Apr. 14	Baisakhi Vaisakhi Khalsa Day.
<b>Apr. 16 - 28</b>	<b>BScN:</b> Exam period (including Saturday, April 21, 2012).
Apr. 21	Ridvan begins.
<b>Apr. 21</b>	<b>Continuing Education:</b> Most Winter 2012 semester courses end.
Apr. 22	Earth Day.
<b>Apr. 23</b>	<b>Late Fee Penalty:</b> Students returning for Summer 2012 who pay Summer 2012 fees starting this date are required to pay a late fee of \$100.
<b>Apr. 23 - 27</b>	<b>Winter 2012 – Final Exam Week for most programs.</b>
Apr. 23	Level 1 Honda 12A – start date.
<b>Apr. 27</b>	<b>WINTER SEMESTER 2012 ENDS FOR MOST DAY PROGRAMS.</b>
Apr. 27	<b>Lockers:</b> Deadline for students who are not enrolling into Summer 2012 to vacate lockers used during Winter 2012.

*Don't miss these important dates next month:*

May 9	Summer semester 2012 begins for most day programs.
May 9	Fees Due Deadline: Final day to pay balance of Summer 2012 fees for students who pay the Deposit Payment Plan Option.

\*All Jewish Holy Days commence on the preceding evening at sunset.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	Fees Due Deadline for Summer 2012.	Late Fee Penalty for Summer 2012: Starting this date a \$30 penalty will be charged.			Good Friday (college closed).	Passover begins.
Easter Sunday	Easter Monday (college open). OSAP Deadline					Vaisakhi Khalsa Day. Baisakhi
8	9 <i>Further details above.</i>	10	11	12	13	14
15	BScN: Exam period begins.					Ridvan begins.
Earth Day	Late Fee Penalty for Summer 2012: starting this date a \$100 penalty will be charged.				Winter 2012 semester ends for most programs. Locker Deadline for Winter 2012.	BScN: Exam period ends.
<b>WINTER 2011 – FINAL EXAM WEEK FOR MOST PROGRAMS</b>						
22	23 <i>Further details above.</i>	24	25	26	27	28
29	30					

May 2	<b>Confirmation Deadline:</b> Fall 2012 Ontario secondary school candidates must confirm through <a href="http://ontariocolleges.ca">ontariocolleges.ca</a> their acceptance of Centennial's offer of admission.
May 2	<b>Winter 2012 Grades Deadline:</b> Final grades for Winter 2012 must be posted to Banner by 7:30 pm.
May 2	Continuing Education Orientation/Welcome session, Progress Campus 7 pm – 9 pm.
May 3	<b>Winter 2012 Grade Reports:</b> Grades for Winter 2012 available on <i>myCentennial</i> . (Grade reports will not be mailed).
May 5	Centennial Welcomes orientation at Progress Campus.
May 7	<b>Continuing Education:</b> Most Summer 2012 semester courses begin.
May 7 - 8	In-person Advising and Registration for Summer 2012.
May 8	<b>Four-week Summer 2012 courses begin:</b> These special courses are normally delivered four hours per day, four days per week (Mon. – Thur.), for four weeks.
May 9	<b>Fees Due Deadline:</b> Final date to pay balance of Summer 2012 fees for students who chose the Deposit Payment Plan Option.
May 9	<b>SUMMER SEMESTER 2012 BEGINS FOR MOST DAY PROGRAMS.</b>
May 10	<b>Four-week Summer 2012 courses:</b> Final date to register.
May 11	<b>Deadline to Withdraw:</b> Final date for students in four-week Summer 2012 courses to submit an Intent to Withdraw Form to Enrolment Services and qualify for partial refund of Summer 2012 fees. After this date, students are no longer eligible for a refund.
May 14	<b>Transfer Credit Deadline:</b> All English and General Education Transfer Credit forms must be submitted in order to process transfer credits by the add/drop deadline date of May 16, 2012.
May 16	<b>Course Add/Drop Deadline:</b> Final date for students in (15-week) Summer 2012 programs to add courses or change sections. <i>Special Note:</i> Students who are not officially assigned to Summer 2012 classes, even if attending classes, cannot register for Summer 2012 after this date.
May 16	<b>PLAR Deadline:</b> Final date for new entrants to submit Summer 2012 application and fee for Prior Learning Assessment and Recognition (PLAR) credit by the challenge process or portfolio for Summer 2012 courses.
May 16	<b>Transfer Credit Deadline:</b> Final date for granting Transfer Credit (advanced standing) to Summer 2012 new entrants. <i>Special Note:</i> The deadline for returning students to apply for Transfer Credit/advanced standing (for the entire 2011 – 2012 academic year) was July 4, 2011.
May 17	<b>Deadline to Withdraw:</b> Final date to withdraw from four-week Summer 2012 courses without academic penalty.
May 17	<b>OSAP:</b> Final date to submit OSAP application (assessment pro-rated based on date application received) for full-time classes beginning September 6, 2011 and ending August 17, 2012 or beginning January 9, 2012 and ending August 17, 2012.
May 18	College offices (including Enrolment Services) close at 4 pm.
May 18	Freightliner, Volvo, Truck Coach Lac, and Canadian Tire – end date.
May 18	Final date of classes for 20-week Winter 2012 semester programs.
May 18	Auto Body Repair Techniques: third 12-week semester ends.
May 18	<b>Grades Appeal Deadline:</b> Final date to formally appeal a final Winter 2012 grade.
May 21	<b>Victoria Day – College closed.</b>
May 24	<b>Deadline to Withdraw:</b> Final date for students to submit Intent to Withdrawal Form to Enrolment Services and qualify for partial refund of Summer 2012 fees. Courses dropped after this date will not reduce or cancel Summer 2012 fees.
May 25	Aerospace programs Winter 2012 semester ends.
May 31	Four-week Summer semester courses end.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			Winter 2012 Grade Reports posted to Banner.	Winter 2012 Grade Reports available on <i>myCentennial</i> .		
		1	2 <i>Further details above.</i>	3 <i>Further details above.</i>	4	5
	Continuing Education Summer semester most courses begin.	Four-week Summer 2012 courses begin.	Fee Due Deadline: Balance of Summer 2012 deposit plan fees due. Summer semester 2012 begins for most day programs.		Deadline to Withdraw – Summer 2012 four-week courses: Final date to withdraw and qualify for partial refund of fees.	
	<b>IN-PERSON ADVISING AND REGISTRATION FOR SUMMER 2012</b>					
6	7 <i>Further details above.</i>	8	9 <i>Further details above.</i>	10	11 <i>Further details above.</i>	12
	English and General education Transfer Credit Forms Deadline for Summer 2012.		Course Add/Drop Deadline for Summer 2012. PLAR/Transfer Credit Deadline for Summer 2012.	Final date to withdraw from four-week Summer 2012 courses without academic penalty. OSAP Deadline.	Grade Appeal Deadline for Winter 2012.	
13	14 <i>Further details above.</i>	15	16 <i>Further details above.</i>	17 <i>Further details above.</i>	18 <i>Further details above.</i>	19
	Victoria Day – College closed.			Deadline to Withdraw – Summer 2012: Final date to withdraw and qualify for partial refund of fees.		
20	21	22	23	24 <i>Further details above.</i>	25	26
				Four-week Summer 2012 courses end.		
27	28	29	30	31		

<b>June 1</b>	<b>BScN Appeal Deadline:</b> Final date to appeal Winter 2012 final grades or academic standing.
<b>June 4</b>	<b>Four-week Summer 2012 Courses:</b> Final grades must be posted to Banner by 7:30 pm. Grades available on <i>myCentennial</i> . (Grade reports will not be mailed).
<b>June 7</b>	<b>OSAP:</b> Final date to apply for OSAP without penalty for full-time classes beginning May 9, 2012 and ending August 17, 2012.
June 11 - 15	Convocation Week Ceremonies for all students graduating in Summer 2011, Fall 2011 and Winter 2012 full-time, Continuing Education and Apprenticeship programs.
June 17	Level 1 Honda 11B – end date.
<b>June 18</b>	<b>OSAP:</b> Final date to submit documentation to appeal OSAP amount received for full-time classes beginning September 6, 2011 and ending August 17, 2012 or beginning January 9, 2012 and ending August 17, 2012 or beginning May 9, 2012 and ending August 17, 2012.
June 21	National Aboriginal Day.
June 29	College offices (including Enrolment Services) close at 4 pm.

***Don't miss these important dates next month:***

<b>July 6</b>	<b>Fees Due Deadline for Fall 2012:</b> deadline for payment of Fall 2012 programs. After this date late fees will be charged.
<b>July 13</b>	<b>Deadline to Withdraw.</b>
<b>July 16</b>	<b>Transfer Credit: Deadline for submitting applications for Transfer Credit (Advanced Standing).</b> This applies to students entering the 2012-2013 academic year.
<b>July 16</b>	<b>PLAR Deadline:</b> Final date for new entrants and returning students to submit Fall 2012 application and fee for Prior Learning Assessment and Recognition (PLAR) credit by the challenge process or portfolio for Fall 2012 courses.
<b>July 16</b>	<b>Program Transfer Deadline:</b> Students intending to transfer into another program for Fall 2012 (e.g. from one Business major into another) must submit a Program Transfer Form to Enrolment Services by this date. Transfer requests for Fall 2012 received after this date will not be considered.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
				OSAP Deadline.		
3	4	5	6	7 <i>Further details above.</i>	8	9
	<b>2012 CONVOCATION CEREMONIES</b>					
10	11	12	13	14	15	16
	OSAP Deadline.			National Aboriginal Day.		
17	18 <i>Further details above.</i>	19	20	21	22	23
24	25	26	27	28	29	30

# JULY

July 2	Canada Day – College closed.
<b>July 6</b>	<b>Fees Due Deadline for Fall 2012:</b> Deadline for payment of Fall 2012 fees for all programs. After this date, late fees will be charged.
<b>July 9</b>	<b>Late Fee Penalty:</b> Students returning for Fall 2012 who pay Fall 2011 fees starting this date will be required to pay a late fee of \$30.
<b>July 13</b>	<b>Deadline to Withdraw:</b> Final date to withdraw from 15-week Summer 2012 programs or courses without academic penalty. Courses on record after this date become part of the student's permanent official record.
<b>July 16</b>	<b>Transfer Credit:</b> Deadline for submitting applications for Transfer Credit (Advanced Standing). This applies to students entering the 2012-2013 academic year.
<b>July 16</b>	<b>PLAR Deadline:</b> Final date for new entrants and returning students to submit Fall 2012 application and fee for Prior Learning Assessment and Recognition (PLAR) credit by the challenge process or portfolio for Fall 2012 courses.
<b>July 16</b>	<b>Program Transfer Deadline:</b> Students intending to transfer into another program for Fall 2012 (e.g. from one Business major into another) must submit a Program Transfer Form to Enrolment Services by this date. Transfer requests for Fall 2012 received after this date will not be considered.
<b>July 16</b>	<b>Application to Graduate in Summer 2012:</b> Students intending to graduate at the end of Summer 2012 must submit an Application to Graduate Form to Enrolment Services. Prospective graduates will be audited for Summer 2012 graduation only after submitting this form.
July 20	First day of Ramadan.
<b>July 30</b>	<b>Late Fee Penalty:</b> Students returning for Fall 2012 who pay Fall 2012 fees starting this date are required to pay a late fee of \$100.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	Canada Day – College closed.	3	4	5	6 Fees Due Deadline for Fall 2012. <i>Further details above.</i>	7
8	Late Fee Penalty for Fall 2012: starting this date a \$30 penalty will be charged.	10	11	12	13 Deadline to Withdraw from 15-week Summer 2012 programs or courses without academic penalty. <i>Further details above.</i>	14
15	Transfer Credit/PLAR Deadline for Fall 2012. Program Transfer Deadline for Fall 2012.	17	18	19	20 First day of Ramadan.	21
22	23	24	25	26	27	28
29	Late Fee Penalty for Fall 2012: starting this date a \$100 penalty will be charged.	31				
	30					

# AUGUST

Aug. 3	College offices (including Enrolment Services) close at 4 pm.
Aug. 6	Civic Holiday – College closed.
<b>Aug. 13 - 17</b>	<b>Summer 2012 – Final Exam Week for most programs.</b>
<b>Aug. 17</b>	<b>SUMMER 2012 SEMESTER ENDS FOR MOST DAY PROGRAMS.</b>
Aug. 17	Lockers: Deadline for students enrolled in Summer 2012 to vacate their Summer 2012 lockers. All lockers rented in Summer 2012 must be vacated by 4:30 pm to facilitate maintenance and redistribution of lockers to registrants in Fall 2012.
Aug. 18	Continuing Education: Most Summer semester courses end.
Aug. 19	Eid-UI-Fitr.
<b>Aug. 22</b>	<b>Summer 2012 Grades Deadline:</b> Final grades for Summer 2012 must be posted to Banner by 7:30 pm.
<b>Aug. 23</b>	<b>Summer 2012 Grade Reports:</b> Grades for Summer 2012 available on <i>myCentennial</i> . (Grade reports will not be mailed).
Aug. 23	Centennial Day: Many College offices closed.
Aug. 27	Most MAP and Regular Apprenticeship programs: Registration and first day of classes.
Aug. 27	Auto Body Repair Technicians: Start of first 12-week semester.
Aug. 27	Aerospace programs/Motorcycle and Powersports: Fall 2012 semester begins.
Aug. 27	Level 2 Honda 12A – start date.
Aug. 27	Level 3 Toyota 10A – start date.
Aug. 27	Freightliner, Volvo, Truck Coach Lac, Canadian Tire – start date.
Aug. 31	College offices (including Enrolment Services) close at 4 pm.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
	Civic Holiday – College closed.					
5	6	7	8	9	10	11
					Summer 2012 semester ends. Locker Deadline for Summer 2012.	
	<b>SUMMER 2012 – FINAL EXAM WEEK FOR MOST PROGRAMS</b>					
12	13	14	15	16	17 <i>Further details above.</i>	18
Eid-UI-Fitr.			Summer 2012 Grade Reports posted to Banner.	<b>Centennial Day.</b> Summer 2012 Grade Reports available on myCentennial.		
19	20	21	22	23	24	25
	Start date for many School of Transportation programs for Fall 2012.					
26	27 <i>Further details above.</i>	28	29	30	31	

# SEPTEMBER

Sept. 3

**Sept. 4**

**Sept. 4**

Labour Day – College closed.

**FALL SEMESTER 2012 BEGINS FOR MOST DAY PROGRAMS.**

**Fees Due Deadline:** Final date to pay balance of Fall 2012 fees for students who chose the Deposit Payment Plan option.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
	Labour Day – College closed.	Fall 2012 Semester begins for most day programs. Fees Due Deadline: Final date to pay balance of Fall 2012 fees.				
2	3	4 <i>Further details above.</i>	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24					
30	31	25	26	27	28	29



| Convocation |

The Calendar for the 2011-2012 Sessional Dates contains the official academic/registrarial dates for the 2011-2012 academic year and is the College's primary schedule of events.

The College has a 15-week semester structure including examinations for most full-time day program offerings.

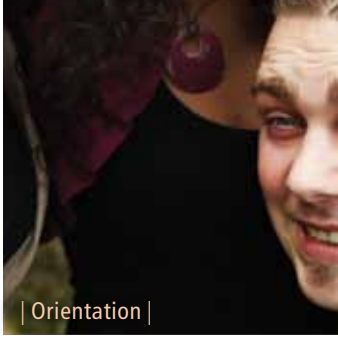
This calendar is not a comprehensive listing and does not include all dates associated with activities in all programs/courses.

This Sessional Calendar of Important Dates is subject to change at the discretion of Centennial College.

NOTE: Most dates refer to the academic cycle relating to post-secondary/post-diploma programs. Different dates may apply to apprentices, federally sponsored, accelerated, or 'off-semester' students.  
Produced by Enrolment Services, Centennial College, July 2011.



| Discover Centennial |



| Orientation |



| Student Centre |

## Get your QUESTIONS Answered

### Q. How do I obtain a timetable?

**A.** Centennial has a web-based Academic Information System, *myCentennial*, that allows you to build your timetable online. During web registration, you will be able to select from a list of courses or select from blocks of courses that are required in your program.

### Q. May I attend classes without a formal timetable?

**A.** Before you can attend classes, you are required to pay your fees and build your own timetable.

### Q. If I can't attend classes after I have paid my fees and registered, how do I obtain a refund?

**A.** You will need to officially withdraw from your program by completing and submitting the Intent to Withdraw Form to Enrolment Services by the Withdrawal Deadline. Please note, if you deferred your tuition using the OSAP-Fee Deferral Plan, Deposit Payment Plan, or RESP plan, you must still complete an Intent to Withdraw Form and submit it to Enrolment Services.

### Q. If I transfer from one Centennial program to another, may I transfer my credits?

**A.** Yes. But only if courses you completed in the first program are included in the curriculum of the second and only if you received satisfactory grades.

### Q. Is there a charge for requesting an official transcript?

**A.** One official transcript is provided at no charge upon graduation. However, if additional transcripts are needed, a fee of \$10.00 is levied for each official transcript you request. Order your transcripts online at *myCentennial*. It is the fastest and easiest way to get your transcripts.

### Q. If I take courses over and above the maximum for the semester, must I pay extra tuition?

**A.** Yes. The standard full-time tuition covers no more than the maximum set of courses prescribed by your program. Therefore, additional fees will be charged to you should you register into more than your given maximum. To determine your maximum course load for the semester, please check your record on *myCentennial* where the courses in your curriculum are listed by semester.

### Q. I'm currently enrolled in the Summer semester. Can this affect my Fall semester registration?

**A.** Yes it can, especially since your summer grades will determine your eligibility for Fall semester courses. The College reserves the right to alter timetables once grades from the previous semester are published.

### Q. What do I do if I attend the first class and feel I have met the course's learning outcomes?

**A.** Consult your teacher, program coordinator or academic advisor regarding how you may obtain credit for the course through Prior Learning Assessment and Recognition (PLAR). To obtain PLAR credit, you must formally apply and pay a non-refundable fee per assessment (pay at Enrolment Services). The assessment takes place after you have paid the fee. Remember, some courses may not be eligible for PLAR credit. The deadlines to apply for PLAR are listed in this calendar.

### Q. Under what situations should I consult an academic advisor?

**A.** If your file has an "Academic Advising Hold" indicating that your continuance in the program is subject to review by an advisor. It is also recommended that students on conditional or probationary standing consult with an academic advisor.

### Q. When is the deadline for changing or adding courses?

**A.** The deadline for most programs is Tuesday, September 13 in Fall 2011, Monday, January 16 in Winter 2012 and Wednesday, May 16 in Summer 2012.

**STUDENT SERVICES ON THE WEB**

Register for courses, access your tax forms, grade reports and unofficial transcripts and stay in touch with the College through Centennial's internet portal, *myCentennial*. Besides looking up your grades and class times, you can also change your address, pay your fees, order transcripts and use the web registration service to add and drop your courses. Since grade reports and timetables are not mailed, it is very important that you stay connected to your academic record through *myCentennial*. To access *myCentennial* go to <http://my.centennialcollege.ca>.

Your user name is your nine-digit student number; your initial password is your date of birth (mm/dd/yy). Should you experience problems accessing *myCentennial*, contact the College's IT Helpdesk at 416-289-5280.

**STUDENT RIGHTS AND RESPONSIBILITIES**

All members of the College community – including students – have rights and responsibilities. It is important that everyone in our College community be aware of these rights and responsibilities and the requirement that upon enrolment or employment, there is an obligation to adhere to them. Most importantly, everyone at the College has the right to work, study and learn in an environment that is respectful and free from discrimination, harassment and disturbance. Everyone is responsible for knowing College rules, policies and regulations and for adhering to them. If you have any questions about your rights and responsibilities, please contact the Student Relations Office at 416-289-5000, ext. 2499.

**CONFIDENTIALITY**

Ontario's Freedom of Information and Protection of Privacy Act requires that the College protect student privacy. As a result, we cannot give any information about you to anyone outside the College, not even a parent or guardian, spouse, family member or friend. We cannot release, for example, information on your:

- address and phone number
- student status
- financial information
- timetable
- grades
- academic record
- attendance

If you need proof of academic achievement for an employer, we suggest you arrange for an official transcript. Also, we recommend that you preserve the privacy of your own record at the College by taking steps to keep your passwords and identification information private. Don't share them or leave any personal information where others may access them. It's your record – protect it!

**DEADLINES TO NOTE**

Consult the important dates noted inside this calendar and specifically note the various deadline dates. These are important because they can affect your fees status or your academic status. The College Calendar of Important Dates can be found online at [centennialcollege.ca](http://centennialcollege.ca) and on *myCentennial*.

**Fees Due Deadline**

Please plan to pay your fees by the given deadline, or to make formal arrangements to pay by way of an OSAP-fee deferral plan, RESP fee deferral, or Deposit Payment Option. Financial penalties will apply to late payments.

**Final date to Withdraw and Qualify For a Partial Refund**

The College provides 10 working days in which you may withdraw and obtain a partial refund of your semester fees. Should you withdraw from your program (or even reduce your courses) after this deadline (e.g. on the eleventh day), then you will be ineligible for a partial refund of your semester fees. Please note: if you deferred your tuition using the OSAP-fee deferral plan, Deposit Payment plan, or RESP plan, you must still complete an Intent to Withdraw Form and submit it to Enrolment Services.

**Final date to Withdraw Without Academic Penalty**

Withdraw by this deadline and you will be removed from the course's class list. The attempted course will not be included on your formal academic record, however, you will not receive a refund. This is a way to protect your academic record should you be performing poorly and you may plan to subsequently re-enrol into the course. Should you withdraw from your program or even 'drop' a course after this deadline, you will be assigned a failing grade for the course involved. This grade will be reflected on your formal academic record and will also reduce your Grade Point Average (GPA).



## WITHDRAWING OR REDUCING YOUR COURSES? CHECK THE IMPLICATIONS

Before you withdraw from your program or even withdraw from a course in which you are enrolled in the semester, consider the consequences. Withdrawing from or reducing (i.e. by dropping) courses may have any of the following effects:

- 1) Change your eligibility for an OSAP loan
- 2) Extend the duration of your studies or delay your graduation
- 3) Add to your expenses via additional fees (i.e. the result of extending your studies)
- 4) Affect your 'sponsorship' arrangements
- 5) Affect your eligibility for inter-collegiate sports.

## PETITIONS (LATE WITHDRAWAL)

In rare circumstances, the College may allow students to withdraw after the relevant deadline and receive either a partial refund or withdrawal without academic penalty. Contact Enrolment Services for details about the petition process.

Note that you must submit:

- 1) The Intent to Withdraw Form
- 2) A one-to-two page letter of explanation outlining the reasons for your request, and
- 3) Supporting documentation (i.e. doctor's note if you were ill).

## ENGLISH/COMMUNICATIONS COURSES FOR NEW ENTRANTS

The communications course listed on your timetable was assigned to you based on the Language Skills Assessment you completed. This course is considered ideal for your continued development of English communication skills. Some programs begin with COMM-160/161 in the first semester while others start at the COMM-170/171 level. If you score lower than COMM-160/161 or COMM-170/171 on your Skills Assessment, you will be contacted to discuss a foundations program offered by your program school. **Note:** *All English department ESL courses are accepted by the Cooperative Education Department as equivalent to the corresponding non-ESL courses.*

## TRANSFER OR PLAR CREDIT FOR COMM-170 OR COMM-171

If you completed writing courses at another college or university, you may be eligible for transfer credit for COMM-170 or COMM-171. However, we do not give transfer credit for U English courses. COMM-170 and COMM-171 are not open for PLAR Challenge.



## ACADEMIC APPEALS

Students have the right to appeal any action or decision which may affect the ultimate evaluation of their performance in a course or program. Academic appeals are limited to matters affecting evaluation or decisions on Admission, Re-admission or Prior Learning Assessment and Recognition. To initiate a formal academic appeal of a final grade, the student must submit the Grade Appeals Form within 10 working days of the date on which the student received notice of the final grade. The Grade Appeals Form is available from Enrolment Services and online at [centennialcollege.ca/printshop](http://centennialcollege.ca/printshop).

## PHOTO ID CARD

Your Centennial College Student Photo ID card is used to access many College services and is issued to new entrants through Enrolment Services. There is no additional charge for your first card, however a \$12 fee will be charged for the replacement of any lost or stolen cards. To obtain your card, check *myCentennial* for dates and times throughout the year. (Students registered in programs offered at the Centre for Creative Communications must obtain Student Photo ID cards from this campus location). Be prepared to present your current timetable and a piece of government issued photo ID. If you are a returning student, pick up a semester validation sticker at Enrolment Services and attach it to your current Centennial College Student Photo ID card. You must be prepared to present your Centennial Student Photo ID card at all tests and examinations and as required when using College services or on College property.

## PARKING

If you have pre-paid for parking, your parking permit number appears on the top right-hand corner of your timetable. Please visit *myCentennial* for details regarding permit and gate card pick up dates and locations at the beginning of each semester. Please be prepared to present photo ID and your timetable at time of pick up. Pick up dates and locations vary for each campus and semester. At other times during the semester, purchase your permit and gate card in-person at your campus' Enrolment Services Office. If you have a gate card from a previous semester bring it with you for reactivation. Permit parking is available at all campuses.

You may buy a one- or two-semester parking permit or pay a daily parking fee. (TIP: If you regularly attend classes full-time, you'll save money with a semester permit). Permits are available at campus Enrolment Services Office (general office at the Centre for Creative Communications). Parking is limited, so we encourage you to buy early. If you have a disability, you may use your disabled person parking permit from the Ministry of Transportation (MOT) in a designated disabled person parking space. If you require temporary medical parking, please call 416-289-5240.

### • Parking and Traffic Regulations:

Regulations are available at the Campus Security Office. Centennial College assumes no risk or responsibility for loss or damage to vehicles and contents (including your permit and gate card) due to fire, theft, collision, or otherwise, however caused.

### • Parking and Traffic Regulations:

Regulations are available at the Campus Security Office. Centennial College assumes no risk or responsibility for loss or damage to vehicles and contents (including your permit and gate card) due to fire, theft, collision, or otherwise, however caused.

• **Parking Fee Refunds:** To qualify for a refund of parking fees, you must officially withdraw from your program or cancel parking within the first 10 days of the semester and return your parking tag and gate access card to a Campus Security Office.

• **Parking Tag:** Please affix your parking tag to the inside of the lower left driver's side windshield of your vehicle.

## LOCKERS

Lockers are available to full-time students on a first-come, first-served basis. Our locker system will allow you to self select the locker that works best for you, based on the program you are registered in! Locker rentals are based on two semesters with the \$24.00 rental fee covering either the Fall and Winter semesters, (with an option to pay an additional \$12.00 to extend the rental for the Summer semester) or Winter and Summer semesters. You can arrange for a locker on your campus at the beginning of each semester. Locker rental fees may be paid at the time you pay your tuition and locker assignments will be available on *myCentennial* once Registration opens. The authorized user must meet the following terms and conditions of rental:

- a) You must be a registered student enrolled in a full-time day program during the current semester in order to qualify for a locker.
- b) You will need to provide your own lock and should install it within the first week of classes (not earlier).
- c) You must vacate your locker on or before the last day of your academic year as shown below:
  - Rentals that start in the Fall semester will also include the Winter Semester with an option to extend the rental for the Summer if you are registered in the Summer semester
  - Rentals that start in the Winter semester will also include the Summer semester if you are registered in the Summer semester
  - Rentals that start in the Summer semester will be for that semester only
- d) Locks that have been placed on a locker by someone other than the person who paid the annual locker rental fee are considered to be illegally occupied and will be removed. The contents of an illegally occupied locker will be held by Campus Security until the penalty fee is paid. The College will dispose of such locker contents within 14 days of the seizure.

- e) Centennial College is not responsible for damage to, or theft of, the contents of any locker. Do not store valuables in your locker.
- f) The College reserves the right to empty your locker of all its contents the day following the final date of the semester or term, or immediately upon your official withdrawal, or immediately following cancellation of your registration status. Centennial College will not be responsible for unclaimed contents after two weeks of the end of your semester or withdrawal.
- g) The College reserves the right to move your locker or its contents in the event of an emergency or as the result of renovations to the building.

Visit *myCentennial* for further locker rental information.

## DEFINITIONS AND FORMS

**Registered Student:** An academically eligible student who is assigned to class for a specific semester after payment of required fees.

**Full-time Student:** A student who is enrolled in at least 70 per cent of the student contact hours (or 66.67 per cent of the courses required) for the approved program in a given semester or term.

**Intent to Withdraw Form:** The form you must complete and submit to Enrolment Services if you are withdrawing from your program.

**Request for Academic Change Form (RAC):** The form you must complete and submit to Enrolment Services if you are DROPPING or ADDING a course.

**Academic Advising:** The process whereby a faculty member or chairperson responsible for your program assists you in planning and implementing your educational program.

**Add/Drop:** The procedure by which you change your schedule of classes (by adding or dropping courses) during the first ten class days of your program semester. It is sometimes called academic change.

Please Note: dates are subject to change.



**MORNINGSIDE**

| 755 Morningside Ave. |

**OUR  
CAMPUSES**



**PROGRESS**

| 941 Progress Ave. |



**ASHTONBEE**

| 75 Ashtonbee Rd. |

**centennialcollege.ca**  
The Future of Learning



**CENTRE FOR CREATIVE COMMUNICATIONS**

| 951 Carlaw Ave. |

# CENTENNIAL COLLEGE

[centennialcollege.ca](http://centennialcollege.ca)  
The Future of Learning

# IMPORTANT DATES

2012 > 2013

## CALENDAR

january	february	march	
april	may	june	july
august	september		
october	november	december	

