CENTENNIAL COLLEGE

LETTER REQUEST FORM

PLEASE INDICATE:

☐ I will pick up the letter at: _____ Campus

☐ Please mail direct: _____

TYPE OF LETTER REQUIRED (Please check):

☐ Confirmation of Registration **(This letter cannot be used for the Canada Student Loan)**

☐ Cost of Living

☐ Continuing Education Letter (tuition reimbursement for employer)

☐ International Student Visa (Expiry Date): _____

☐ Other (Please explain): _____

ABOUT YOURSELF

Student Number: ___|___|___| - ___|___|___| - ___|___|___|

Last Name: _____ First Name: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone (Day): (___) _____ Telephone (Evening): (___) _____

E-mail: _____

PROGRAM INFORMATION

Program Name/Course Name (If CE/PT): _____

Program # ___|___|___| ___| ☐ Fall Semester ☐ Winter Semester ☐ Summer Semester

_____ _____

SIGNATURE OF APPLICANT DATE (day/month/year)

During peak periods (registration and fees due dates), letters will not be available within 72 hours. Please allow for at least one-week processing time (seven business days).