

**OntarioLearn.com Winter 2008 Textbook List - Revised: November 6, 2007**

**Press CTRL and F to search for the course**

Centennial Course Code	Centennial Course Title	OntarioLearn Course Code	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions
ACCT112	Financial Accounting 1	AL-ACC2301	1) Accounting Principles Part I 2) Accounting Principles Part I - Study Guide	1) Kieso/Weygandt 2) Kieso/Weygandt	1) Wiley 2) Wiley	1) 4th 2) 4th	1) 9780470838578 2) 870470839478	1) No Substitutes 2) No Substitutes
ACCT221	Financial Accounting II	AL-ACC2302	1) Accounting Principles Part 2 & 3 2) Accounting Principles Part 2 Study Guide	1) Weygandt/Keiso/Kimmel/Trenholm 2) Weygandt/Keiso/Kimmel/Trenholm	1) Wiley 2) Wiley	1) 4th 2) 4th	3) <b>TBA</b>	
ACCT222	Managerial Accounting I	AL-ACC2354	1) Managerial Accounting 2) Workbook/Study Guide	1) "Garrison, Noreen; Chelsey, Carroll " 2) "Garrison, Noreen, Etc. "	1) McGraw-Hill Ryerson 2) McGraw-Hill	1) 7th Canadian 2) 7th	1) 0070951683 2) 0070956065	1) No Substitutes 2) No Substitutes
ACCT224	Corporate Finance 1	AL-ACC2364	1) Foundations of Financial Management 2) Foundations of Financial Management--Study Guide	1) "Stanley Block, Geoffrey Hirt & Doug Short " 2) "Stanley Block, Geoffrey Hirt & Doug Short "	1) McGraw Hill Ryerson 2) McGraw Hill Ryerson	1) 7th 2) 7th	1) 0070926794 2) 0070950733	1) No Substitutes
ACCT226	Taxation I	AL-ACC2344	1) Canadian Tax Principle	1) Byrd	1) Pearson	1) 2007/2008	1) 978-0132062947	1) No Substitutes
ACCT255	Intermediate Accounting I	AL-ACC2324	1) Intermediate Accounting Volume 1 2) Intermediate Accounting Volume 1 - Study Guide	1) Kieso/Weygandt/Warfield/Young 2) Kieso/Weygandt/Warfield/Young	1) Wiley 2) Wiley	1) 8th 2) 8th	1) 9780470839799 2) 9780470153130	1) No Substitutes 2) No Substitutes
ACCT265	Intermediate Accounting II	AL-ACC2325	1) Intermediate Accounting Volume I 2) Intermediate Accounting Stu Guide Vol 1 3) Intermediate Accounting Volume 2 4) Intermediate Accounting Stu Guide Vol 2	1) "Kieso, Weygandt " 2) "Kieso, Weygandt " 3) "Kieso, Weygandt " 4) "Kieso, Weygandt "	1) Wiley 2) Wiley 3) Wiley 4) Wiley	1) 8th 2) 8th 3) 8th 4) 8th	1) 9780470839799 2) 9780470153130	1) No Substitutes 2) No Substitutes 3) No Substitutes 4) No substitute
ACCT322	Managerial Accounting II	AL-ACC2355	1) Managerial Accounting 2) Workbook/Study Guide	1) "Garrison, Noreen; Chelsey, Carroll " 2) "Garrison, Noreen, Etc. "	1) McGraw-Hill Ryerson 2) McGraw-Hill	1) 7th Canadian 2) 7th	1) 0070951683 2) 0070956065	1) No Substitutes 2) No Substitutes
ACCT336	Taxation II	DU-ACCT4284	1) Required: Taxation in Canada	1) Janet Denhamer	1) CCH Canadian Limited	1) 2007/2008	1) 9781553677864	1) No substitute
ACCT355	Intermediate Accounting III	AL-ACC2326	1) Intermediate Accounting Vol. 2 2) Intermediate Accounting Problem Solving Guide Vol 2	1) "Kieso, Weygandt " 2) "Kieso, Weygandt "	1) Wiley 2) Wiley	1) 7th 2) 7th	1) 0470833734 2) 0470834943	1) No Substitutes
ACCT361	Introduction to Forensic Accounting	CL-ACCT361	1) Fraud Examination	1) W. Steve Albrecht	1) Nelson	1) 2nd	1) 0324651155	
BUSN221	Organizational Behaviour	SE-HRM742	1) Canadian Organizational Behaviour	1) "McShane, Steven L "	1) McGraw-Hill	1) 6th	1) 0-07-087694-0	
BUSN225	Quantitative Methods I	AL-QUA2311	1) Basic Statistics for Business and Economics	1) "Lind, marchal, Wathen & Waite "	1) McGraw Hill	1) 2nd	1) 0070951640	1) No Substitutes
BUSN325	Quantitative Methods II	AL-QUA2321	1) Basic Statistics for Business Economics	1) "Lind, Marchal, Wattan and Waite "	1) McGraw	1) 2nd Canadian	1) 0070951640	1) No Substitutes
BUSN331	Business Law	AL-LAW1702	1) The Law and Business Administration in Canada	1) "Smyth, Soberman, Easson "	1) Prentice	1) 11th	1) 0132042754	1) No Substitutes

**OntarioLearn.com Winter 2008 Textbook List - Revised: November 6, 2007**

**Press CTRL and F to search for the course**

Centennial Course Code	Centennial Course Title	OntarioLearn Course Code	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions
BUSN333	Business Communications	FA-COMM6002	1) Business Communication Process & Product	1) "Guffey, Rhodes & Rogin "	1) Thomson Nelson	1) Second Brief Canadian Edition	1) 0-17-640-710-3	
CCTC501	CCNA 1	CL-CCTC501	1) Network Fundamentals, CCNA Exploration Companion Guide,	1) Mark Dye, Rick McDonald, Antoon Ruffi.	1) Cisco Press	1) Second edition	1) 1-58713-208-7	1) No Substitutes
CCTC502	CCNA 2	CL-CCTC502	Routing Protocols and Concepts, CCNA Exploration Companion Guide	1) Rick Graziani, Allan Johnson.	Cisco Press	2nd Edition	1-58713-206-0	
CCTC503	CCNA 3	CL-CCTC503	1) CCNA3 Companion Guide	1) Wayne Lewis	1) "Cisco Network Academy Program, Cisco Press"	1) 2006	1) 1-58713-170-6	
CCTC504	CCNA 4	CL-CCTC504	1) CCNA4 Companion Guide	1) Allan Reid	1) "Cisco Network Academy Program, Cisco Press"	1) 2007	1) 1-58713-172-2	
CCTC511	Network+ Certification	LO-COMP8031	1) Network+ Guide to Networks	1) Tamara Dean	1) Course Technology	1) 4th Edition	1) 061921743x	1) no substitutions
CCTC531	Windows 2003 Server	LO-COMP8092	1) Mastering Windows 2003	1) Mark Minasi	1) Sybex		1) 782141307	1) Please note: The instructor will allow other Windows 2003 books instead if the student so chooses
CEAB900	Automotive Damage Appraisal	CL-CEAB-900	1) Material to be supplied by the instructor	1) Ken Smith				
CEAM919	Automotive Service Advisor 1	CL-CEAM919	1) Material to be supplied by the instructor					
CEAM963	Automotive Service Advisor 2	CL-CEAM-963	1) Material to be supplied by the instructor					
CEBR101	Braille Level 1	MO-SENSSSE44	1) "Package (includes a textbook, manual & supplement, Braille eraser & paper) " 2) (Required) Perkins Braille-Studnts are responsible for obtaining the braille.		2) "CNIB-Vision?s Unlimited Store, 1929 Bayview Ave, Toronto. Inquiries: contact irc@lib.cnib.ca or visit <a href="http://www.cnib.ca">http://www.cnib.ca</a> ."			2) Brailers can also be obtained through the Local School Board.
CEBR102	Braille Level 2	MO-SENSSSE45	1) "Package (includes a textbook, manual & supplement, Braille eraser & paper) " 2) (Required) Perkins Braille-Studnts are responsible for obtaining the braille.		Same as CEBR101			Same as CEBR101
CEBR103	Braille Level 3	MO-SENSSSE46	1) "Package (includes a textbook, manual & supplement, Braille eraser & paper) " 2) (Required) Perkins Braille-Studnts are responsible for obtaining the braille.		Same as CEBR101			Same as CEBR101

**OntarioLearn.com Winter 2008 Textbook List - Revised: November 6, 2007**

**Press CTRL and F to search for the course**

Centennial Course Code	Centennial Course Title	OntarioLearn Course Code	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions
CEBR104	Braille Level 4	MO-SENSSE47	1) "Package (includes a textbook, manual & supplement, Braille eraser & paper) " 2) (Required) Perkins Brailier-Students are responsible for obtaining the brailier.		Same as CEBR101			Same as CEBR101
CEBS870	How to Start a Small Business	LO-BUSI8013	1) OMDP: How to Start A Small Business		1) Bibliocentre		1) 05LA01	1) no substitutions
CEBW201	Writing Grammatically	AL-ENL0011	1) No Text Required					
CEBW301	Business Writing Strategies	AL-ENL5012	1) Impact	1) Margot Northey	1) Prentice	1) 7th	1) 0132385686	1) No Substitutes
CEBW302	Critical Thinking	AL-ENL1798	1) Becoming a Critical Thinker: A user Friendly Manual	1) Sherry Distler	1) Pearson	1) 4th	1) 0131779982	
CEBW303	Technical Communications	AL-ENL1977	1) Express: A Brief Guide to Technical and Business Communication	1) Ingre	1) Nelson		1) 0176219110	1) No Substitutes
CEBW305	Writing a Proposal	AL-ENL5114	1) No Text Required					
CEBW306	Writing a Business Manual	AL-ENL0017	1) The Portable Technical Writer	1) "Murdick, Bloemker "	1) Houghton Mifflin Company	1) 2001	1) 0395986338	1) No Substitutes
CEBW307	Writing for the Web	AL-ENL0018	1) The Internet Writer's Handbook	1) Martha Sammons	1) Allyn and Bacon	1) 2nd	1) 0321159551	1) No Substitutes
CEBW308	Writing Sales Material	AL-ENL0019	1) No Text Required					1) No Substitutes
CEBW309	Writing a Business Plan	AL-ENL0021	1) So you want to write a business plan	1) "Jerome S Osteryoung, Dianne L Denslow "	1) Thompson-South Western		1) 0030315336	1) No Substitutes
CEBW310	Writing a Marketing Plan	AL-ENL0022	1) No Text Required					
CEED101	Safety in an Educational Setting	MO-SAFE10004	1) SAFE10004 - An Educational Assistant Guide to Working Safely in an Educational Setting	1) Marina Simpson/Caroline McCalpine	1) Also available through Mohawk College bookstore at mohawk.bookware3000.ca	1) 1st		
CEED103	Foundations of Education	MO-EDUCEDE14	1) Special Education in Ontario Schools	1) Ken Weber/Sheila Bennett	1) Highland Press	1) 5th	1) 0-9693061-8-0	
CEED105	Developmental Psychology	CG-OLRN1220	1) Lifespan Development (Canadian Edition with Chart and Access Kit)	1) Bee	1) Pearson	1) 2nd	1) 0205573584	
CEED107	Orientation to Schools and the Assistant Role 1	MO-EDUCEDE15	1) Educational Assistant: Field Placement	1) Joan Browning	1) Joan Browning		1) 216526	
CEED108	Orientation to Schools & Assistant – Role 2	MO-EDUCEDE16	1) Educational Assistant: Field Placement	1) Joan Browning	1) Joan Browning		1) 216526	
CEED109	COMMUNICATIONS FOR EA	CM-ENG1500	1) The Canadian Writer?s WorkPlace Fifth Edition	1) "Gary Lipschutz, John Roberts, John Scarry, & Sandra Scarry "	1) Thompson/Nelson	1) 5th	1) 0-17-641579	
CEED201	Computers in Education	MO-EDUCEDE19	1) None					

OntarioLearn.com Winter 2008 Textbook List - Revised: November 6, 2007

Press CTRL and F to search for the course

Centennial Course Code	Centennial Course Title	OntarioLearn Course Code	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions
CEED202	Classroom Skills	MO-EDUCEDE21	1) None					
CEED203	Exceptionalities 1	MO-EDUCEDE22	1) None 2) None					
CEED204	Exceptionalities II	MO-EDUCEDE23	1) (REFERENCE ONLY) Special Education in Ontario Schools	1) Ken Weber/Sheila Bennett	1) Highland Press	1) 5th	1) 0-9693061-8-0	
CEED205	Exceptionalities 3	MO-EDUCEDE26	1) Special Education in Ontario Schools	1) Ken Weber/Sheila Bennett	1) Highland Press	1) 5th edition	1) 0-9693061-8-0	1) Reference only
CEED207	MATHEMATICS FOR EA	FA-MATH1151	1) Essential Mathematics - Student Oriented Teaching or Self Study Text 2) Student Manual for Essential Mathematics - Student Oriented Teaching or Self Study Text	1) Rudolf A. Zimmer 2) Rudolf A. Zimmer		1) Third 2) Third	1) 787251127 2) 787253286	
CEED303	Practicum A	MO-EDUCEDE24	1) Educational Assistant: Field Placement	1) Joan Browning	1) Joan Browning		1) 216526	
CEED304	Practicum B	MO-EDUCEDE25	1) Educational Assistant: Field Placement	1) Joan Browning	1) Joan Browning		1) 216526	
CEED401	Autism Spectrum Disorder - Assisting Student Development	MO-EDUC10001	1) A Mind Apart (Understanding Children with Autism and Asperger Syndrome) 2) Autism Spectrum Disorder - VHS Video 3) EDUC10001 Video - Autism Spectrum Disorder	1) Dr. Peter Szatmari 2) Mohawk College	1) The Guilford Press	1) 1st	1) 1-57230-544-4	
CEED402	Supporting the English Language Learner	MO-EDUC10036	1) Supporting the English Language Learner	1) Joan Browning				
CEED501	Abuse and Family Violence	SA_OEL805	1) Reaching Out: Working Together to Identify and Respond to Child Victims of Abuse	1) Pearl Rimmer and Betsy Prager	1) ITP Nelson		1) 0-17-607342-6	
CEED502	RACISM AND DISCRIMINATION	LO-LAWS8007	1) No text required.					
CEED503	Surveying Society	HU-BEH002	1) The Vanishing Country: Is It Too Late to Save Canada? (Paperback) 2) "A Good Book, The Theory. A guide to Theoretical Thinking (Paperback) "	1) Mel Hurtig 2) Alan Sears	1) McClelland & Stewart 2) Broadview Press	2) (Mar 2 2005) Language: English	1) 0771042175 2) 1551115360	
CEED504	Portfolio Approach to Career & Educational Planning	AL-PLA5000	1) No Text Required					
CEEF101	Translation in the Workplace Level 1- English to French	DU-LANG1980	1) English - French Dictionary 2) French Verb Dictionary					

OntarioLearn.com Winter 2008 Textbook List - Revised: November 6, 2007

Press CTRL and F to search for the course

Centennial Course Code	Centennial Course Title	OntarioLearn Course Code	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions
CEEF102	Translation in the Workplace Level 2-English to French	DU-LANG2980	1) English - French Dictionary 2) French Verb Dictionary					
CEEF103	Translation in the Workplace Level 3-English to French	DU-LANG3980	1) English - French Dictionary 2) French Verb Dictionary					
CEEF104	Translation in the Workplace Level 4-English to French	DU-LANG4980	1) English - French Dictionary 2) French Verb Dictionary					
CEEF105	Translation in the Workplace Level 5-English to French	DU-LANG5980	1) English - French Dictionary 2) French Verb Dictionary					
CEFN801	Fin Planning Fund.	CL-CEFN801	1) Financial Planning Fundamentals	1) Advocis	1) CCH Canadian Limited	1) 3rd	1) 1-55367-6505	
CEFN802	Contemporary Practices in Risk Financial Planning	CL-CEFN802	1) Contemporary Practices in Financial Planning CFP Education	1) Advocis	1) CCH Canadian Limited	1) Current 4th	1) 1553674995	
CEFN803	Comprehensive Practices in Risk & Retirement Planning	CL-CEFN803	Comprehensive Practices in Risk & Retirement Planning	1) Advocis	1) CCH Canadian Limited	3rd edition	<b>1-55367-696-3</b>	
CEGI101	Introduction to Geograhic Information Systems	MO-INFOCVA03	1) An Introduction to Geographical Information Systems.	1) "Ian Heywood, Sarah Cornelius, Steve Carver "	1) Pearson Education Ltd.	1) Third	1) 0-13-129317-6	
CEGI102	GIS Software - Arcview	MO-INFOCVA36	1) (Version 9) Getting to Know ArcGIS desktop	1) "Tim Ormsby, Eileen Napoleon, Robet Burke, Laura Feaster and Carolyn Groessl "	1) "Independent Publishers Group, 814 North Franklin Street, Chicago, Illinois 60610 Telephone: (312) 337-0747 E-mail: frontdesk@ipgbook.com "	1) Second	1) 1-58948-083-X	
CEGI103	Remote Sensing	MO-INFOCVA37						
CEGI104	Internet Mapping	MO-INFOCVA08	1) Web Mapping Illustrated - Selected Chapters	1) Courseware	1) Mohawk College		1) 199220	1) Also available through Mohawk College bookstore at mohawk.bookware3000.ca
CEGI105	Designing, Managing Implementing a GIS	MO-INFOCVA14	1) Microsoft Access 2002 Complete Tutorial 2) None	1) Cable & Pasewark	1) South-Western Ed.		1) 0619058838	
CEGI106	Global Positioning Systems	MO-INFOCV630	1) None					
CEGS101	Preparatory Biology	MO-BIOLHZ34	1) Essentials of Anatomy & Physiology 2) Preparatory Biology Manual	1) Elaine Marieb	2) Available online during course	1) 8th ed.	1) 0-8053-7327-6	
CEHI101	Air Conditioning and Heat Pumps Inspection	SE-CHI706	1) Carson Dunlop Home Study System - Air Conditioning and Heat Pumps Guide 2) The Home Reference Book		1) "Carson, Dunlop & Associates " 2) "Carson, Dunlop & Associates "		1) 1-895585-49-x 2) 1-895585-58-9	

OntarioLearn.com Winter 2008 Textbook List - Revised: November 6, 2007

Press CTRL and F to search for the course

Centennial Course Code	Centennial Course Title	OntarioLearn Course Code	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions
CEHI102	Communication/Professional Practices	SE-CHI710	1) Carson Dunlop Home Study System - Communication/Professional Practices Guide 2) The Home Reference Book		1) "Carson, Dunlop & Associates " 2) "Carson, Dunlop & Associates "		1) 1-895585-55-4 2) 1-895585-58-9	
CEHI103	Electrical Inspection	SE-CHI703	1) Carson Dunlop Home Study System - Electrical Guide 2) The Home Reference		1) "Carson, Dunlop & Associates " 2) "Carson, Dunlop & Associates "		1) 1-895585-50-3 2) 1-895585-58-9	
CEHI104	Exterior Inspection	SE-CHI708	1) Carson Dunlop Home Study System - Exterior Guide 2) The Home Reference Book		1) "Carson, Dunlop & Associates " 2) "Carson, Dunlop & Associates "		1) 1-895585-51-1 2) 1-895585-58-9	
CEHI105	Heating Inspection I	SE-CHI704	1) Carson Dunlop Home Study System - Heating Inspection I Guide 2) The Home Reference Book		1) "Carson, Dunlop & Associates " 2) "Carson, Dunlop & Associates "		1) 1-895585-53-8	
CEHI106	Heating Inspection II	SE-CHI705	1) Carson Dunlop Home Study System - Heating Inspection II Guide 2) The Home Reference Book		1) "Carson, Dunlop & Associates " 2) "Carson, Dunlop & Associates "		1) 1-895585-54-6 2) 1-895585-58-9	
CEHI107	Interior/Insulation Inspection	SE-CHI709	1) Carson Dunlop Home Study System - Interior/Insulation Guide 2) The Home Reference Book		1) "Carson, Dunlop & Associates " 2) "Carson, Dunlop & Associates "		1) 1-895585-52-1 2) 1-895585-58-9	
CEHI108	Plumbing Inspection	SE-CHI707	1) Carson Dunlop Home Study System - Plumbing Guide 2) The Home Reference Book		1) "Carson, Dunlop & Associates " 2) "Carson, Dunlop & Associates "		1) 1-895585-47-3 2) 1-895585-58-9	
CEHI109	Roofing Inspection	SE-CHI701	1) The Home Reference Book 2) Carson Dunlop Home Study System - Roofing		1) "Carson, Dunlop & Associates Ltd. " 2) "Carson, Dunlop & Associates "		1) 1-895585-58-9 2) 1-895585-46-5	
CEHI110	Structural Inspection	SE-CHI702	1) Carson Dunlop Home Study System - Structure Guide 2) The Home Reference Book		1) "Carson, Dunlop & Associates " 2) "Carson, Dunlop & Associates "		1) 1-895585-48-1 2) 1-895585-58-9	
CEHR942	Payroll Administration	DU-ACCT2283	1) No required textbook					
CEID043	Adults With Learning Disabilities	DU-TEAC2983	1) None					
CEID052	Assessment And Evaluation	DU-TEAC4980	1) "The Art of Evaluation, A Handbook for Educators and Trainers "	1) T. Finwick and J. Parsons	1) Thompson Publishing	1) Current	1) 1550771043	1) No Substitutes

**OntarioLearn.com Winter 2008 Textbook List - Revised: November 6, 2007**

**Press CTRL and F to search for the course**

Centennial Course Code	Centennial Course Title	OntarioLearn Course Code	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions
CEIL816	Java Introduction	LO-COMP8014	1) Java Programming: Comprehensive	1) Joyce Farrell	1) Course Technology	1) 4th Edition	1) 1423901282	1) no substitutions
CEIL820	Intro to HTML Programming	DU-PROG1288	1) THE WEB WIZARD'S GUIDE TO XHTML	1) Cheryl Hughes	1) Addison Wesley		1) 0321178688	1) No Substitutes
CEIL821	HTML Programming Intermediate	DU-PROG2288	1) DHTML & CSS for the World Wide Web	1) Jason Cranford Teague	1) PeachPit Press	1) 4th	1) 032144325X	1) No Substitutes
CEIL823	Java Intermediate	LO-COMP8016	1) Java Programming Comprehensive	1) Joyce Farrell	1) Course Technology	1) 4th Edition	1) 1-4239-0128-2	1) no substitutions
CEIL829	Management Leadership Skills	DU-CCA1585	1) Essentials of Management	1) DuBrin & Harper	1) ITP Nelson	1) Fourth Canadian	1) 0176056653	1) No substitute stated.
CEIL834	MS Frontpage-Introduction	LO-COMP8051	1) Please add the cost of learning materials into your student tuition fees. LO will invoice each registering college for learning materials for each student.	1) Terry Post	1) "If students would like to use the materials on a CD or in print form, they can make arrangement to purchase a CD from the instructor. "			1) "Students will automatically be given an introductory access to online learning materials once they are registered in the course, ie. first & second lecture). Full access to the online materials will be given after the final withdrawal date. "
CEIL835	Photoshop 1	DU-PHOT1382	1) Photoshop 7 Bible 2) Photoshop CS: One on One 3) Photoshop CS-2 Bible	1) Deke McClelland 2) Deke McClelland 3) Deke McClelland	1) John Wiley and Sons 2) John Wiley and Sons 3) John Wiley and Sons	1) Current 3) Trade Paperback- Published: July 2005	1) 076453694X 2) 076454179X 3) 0764589725	Students purchase the textbook that corresponds with the version of software they are using. No substitute
CEIL840	Windows 2000	LO-COMP8039	1) Separate manuals no longer needed - all materials available electronically					1) Manual is now posted electronically in course. All materials are available online
CEIL844	Publisher	DU-DTP2282	1) Microsoft Publisher 2002 Illustrated Introductory 2) Microsoft Publisher 2003 Illustrated Introductory	1) Reding 2) Reding	1) Course Technology - Nelson Canada 2) Course Technology - Nelson Canada	1) Current 2) Current	1) 0619045167 2) 0619188332	students purchase the textbook that corresponds to the version of software they are using; No substitute
CEIL845	Desktop Publishing for Business	SA-OEL817	1) Signature Series Advanced Microsoft Word 2002 Desktop Publishing 2) ALTERNATE ONLY IF WORD 2003 IS USED: Advanced Word 2003 Desktop Publishing (Signature Series)	1) "Joanne Arford, Judy Burnside, Susan Cooper " 2) "Joanne Arford, Judy Burnside "	1) EMC Paradigm 2) EMCParadigm Publishing	1) There is an alternate book if student does not have Word 2002 - see textbook #2	1) 0-7638-1500-4 2) 0-7638-2182-9	2) ALTERNATE ONLY IF WORD 2003 IS USED.
CEIL848	Excel Formulas	LO-COMP8041	1) Microsoft Excel 2003 Formulas	1) John Walkenbach	1) John Wiley and Sons		1) 0-764540734	1) No substitutions

**OntarioLearn.com Winter 2008 Textbook List - Revised: November 6, 2007**

**Press CTRL and F to search for the course**

Centennial Course Code	Centennial Course Title	OntarioLearn Course Code	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions
CEIL850	Visual Basic Introduction	DU-PROG3285	1) Microsoft Visual Basic 2005: Reloaded	1) Diane Zak	1) Thomson - Course Technology	1) Second edition	1) 1423933338	1) Textbook comes with an Express Edition of the 2005 Visual Basic software. No substitute
CEIL851	Visual C++ Introduction	DU-PROG3288	1) Ivor Horton?s Beginning Visual C++ 2005	1) Ivor Horton	1) WROX (Wiley)		1) 0764571974	1) No Substitutes
CEIL852	Visual C++ Intermediate	DU-PROG4288	1) Ivor Horton's Begining Visual C++ 2005	1) Ivor Horton	1) WROX - Wiley Publishing		1) 0764571974	1) No Substitutes
CEIL853	QuickBooks Introduction	DU-ACCT1283	1) Quickbooks 2007 Pro Level 1		1) CCI Learning Solutions	1) 2007 - Item #1605	1) 978-1-55332-124-8	1) No substituteOrder from CCI Learning Solutions Sarah Sweeney 1-800-668-1669 x241 Note: Textbook comes with Educational version of Quickbooks 2007.
CEIL854	MS Frontpage - Advanced	LO-COMP8065	1) Please add the cost of learning materials into your student tuition fees. LO will invoice each registering college for learning materials for each student.	1) Terry Post	1) "If students would like to use the materials on a CD or in print form, they can make arrangement to purchase a CD from the instructor. "			1) "Students will automatically be given an introductory access to online learning materials once they are registered in the course, ie. first & second lecture). Full access to the online materials will be given after the final withdrawal date. "
CEIL855	Simply Accounting	GG-CMPS0023	1) No required textbook.					
CEIL857	Windows XP	LO-COMP8048	1) Separate manuals no longer needed - all materials available electronically					1) Manual is now posted electronically in course. All materials are available online
CEIL862	Introduction to Intercultural Communication	LO-POLI8013	1) No text required.					
CEIL864	Introduction to C# Programming	CL-CEIL864	1) Required Text : Visual C# 2005 How to Program 2) Reference only (Purchase not required): Programming Microsoft Visual C# 2005: The Language 3) Reference only (Purchase not required): C# Programming Language	1) Deitel & Deitel 2) Donis Marshall 3) "Anders Hejlsberg, Scott Wiltamuth, Peter Golde "	1) Prentice Hall 2) Microsoft Press 3) Addison-Wesley Professional	1) Second Edition 2) 2006 3) "2nd Edition, 2006 "	1) 0-13-152523-9 2) 0735621810 3) 0321334434	
CEIL865	Developing Web Applications with ASP.NET and C#	CL-CEIL865	Programing Microsoft ASP.NET 2.0 Core Reference	Dino Esposito	Microsoft Press	2005,	0-7356-2176-4	

OntarioLearn.com Winter 2008 Textbook List - Revised: November 6, 2007

Press CTRL and F to search for the course

Centennial Course Code	Centennial Course Title	OntarioLearn Course Code	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions
CEIL866	Database Fundamentals	AL-DAT0024	1) The Practical SQL Handbook Using SQL Variants	1) Bowman Emerson Darnovsky	1) Addison Wesley - Pearson	1) 4th	1) 0201703092	1) No Substitutes
CEIL870	Office Procedures	DU-OFFC1280	1) Office Procedures for Administrative Professionals	1) Patsy Fulton-Calkins & Diane Blaney	1) Thomson-Nelson	1) 1st Canadian	1) 0176415726	1) No substitute
CEIL872	Intro. To Medical Transcription	LO-HLTH8130	1) Hillcrest Medical Center ? Beginning Medical Transcription course (Shrink-wrapped with the audio transcription CD) NO TEXTBOOK SUBSTITUTIONS: MUST HAVE the ISBN INDICATED 2) Required Software: Keyboarding Pro Ver 3.2 ( NOTE: no versions older than version 3.0 are acceptable) 3) Transcription playback software will be a free download from the Internet. (Traditional equipment will be simulated). Students may choose to purchase a foot pedal from the software download site - optional.	1) Patricia A. Ireland and Mary Ann Novak 2) The student MUST have the software to do the course. (It is possible that the student has this software from the prerequisite course)	1) Thomson / Delmar Learning 2) Thomson / Nelson	1) 6th	1) 1-4018-8687-6 2) 0-17-625149-9	1) NO SUBSTITUTIONS
CEIL873	Advanced Medical Transcription	LO-HLTH8131	1) Forrest General Medical Center Advanced Medical Transcription Course (bundled with the Audio CD) NO TEXTBOOK SUBSTITUTIONS: MUST HAVE the ISBN INDICATED 2) Required Software: Keyboarding Pro Ver 3.2 ( NOTE: no versions older than version 3.0 are acceptable) 3) Transcription playback software will be a free download from the Internet. (Traditional equipment will be simulated). Students may choose to purchase a foot pedal from the software download site - optional.	1) Donna L. Conerly-Stewart and Wanda L. Lott 2) The student MUST have the software to do the course. (It is possible that the student has this software from the prerequisite course)	1) Thomson / Delmar Learning 2) Thomson / Nelson	1) Third	1) 1-4180-0438-3 (Note - this ISBN is the one for both the text and Audio CD. It is different from the textbook alone. The student MUST have the bundle). NO SUBSTITUTIONS 2) 0-17-625149-9	1) NO SUBSTITUTIONS 2) NO SUBSTITUTIONS 3) NO SUBSTITUTIONS
CEIL874	Medical Office Procedures	LA-CSCM6060	1) Administrative Medical Assisting	1) Fordney	1) Thomson Delmar Learning	1) 5th	1) 0-7668-6250-X	
CEIL875	Essentials in Health Records Management	LO-HLTH8103	1) Essentials of Health Information Management	1) "Michelle A Green, Mary Jo Mowie "	1) Delmar Learning		1) 0-7668-4502-8	1) no substitutions
CEIL876	Medical Keyboarding	LA-CSCM433	1) Basic Keyboarding for the Medical Office Assistant 2) "Keyboarding Pro 4 Individual License/User Guide, 004Keyboarding Pro Ver 4 "	1) Edna J. Moss 2) VanHuss/Forde/Woo	1) Thomson / Delmar Learning 2) "South-Western Educational & Professional Publ., 2005 "	1) 3rd	1) 1-4018-1189-2 2) 0538728027	2) "The student MUST have the software to do the course. Versions 3, 3.2 are also acceptable for use in this course. "
CEIL880	Legal Terminology	LO-BUSI8026	1) Study Guide (provided on-line)					
CEIL881	Legal Office Procedures	LO-BUSI8023	1) Working in a Legal Environment		1) Emond-Montgomery	1) 2005	1) 1-55239-182-5	1) no substitutions

**OntarioLearn.com Winter 2008 Textbook List - Revised: November 6, 2007**

**Press CTRL and F to search for the course**

Centennial Course Code	Centennial Course Title	OntarioLearn Course Code	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions
CEIL882	Introduction to the Administrative Law Process	AL-LAW5024	1) Principles of Administrative Law	1) Jones & Devillars	1) Thomson Carswell	1) 4th Ed.	1) 045924103	1) No Substitutes
CEIL883	Introduction to Law in Society	AL-LAW2224	1) The Canadian Legal System	1) Gerald Gall	1) Thomson Carswell	1) 5th	1) 0459241532	1) No Substitutes
CEIL889	Medical OHIP Billing	LO-HLTH8118	1) Easy Steps to Efficient Medical Billing 2) Schedule of benefits	1) Jeanette A. Eberhard 2) Ministry of Health	1) Medcom Solutions Ltd 2) Ministry of Health		1) None 2) None	1) Most recent version - printer updates version with each print For W08 order the Sept 2007 edition of the book 2) Free download
CEIL890	Medical Terminology	LO-HLTH8007	1) Medical Terminology for Health Professions	1) Ann Ehrlich; Carol L. Schroeder	1) Thomson/Nelson	1) 5th	1) ISBN: 1401860265	1) no substitutions
CEIL891	Working and Communicating in a Medical Setting	LO-HLTH8054	1) None required ? notes provided online					
CEIL892	Pharmacology for Medical Office Professionals	LA-CSCM250	1) Essentials of Pharmacology for Health Professions	1) Ruth Woodrow	1) Thomson	1) 5th	1) 1-4018-8925-8	
CEIL893	Medical Conditions for Medical Office Professionals	LA-CSCM251	1) Human Diseases	1) Neighbors & Tannehill-Jones	1) Thomson	1) 2nd	1) 1-4018-7088-0	
CEIL894	Understanding Medical Tests for Medical Office Staff	LO-HLTH8032	1) The Johns Hopkins Consumer Guide to Medical Tests	1) Simeon Margolis	1) Rebus Incorp.		1) "0-929661-63-X , "	
CEIL895	Understanding Surgical Procedures for Medical Office Staff	LO-HLTH8033	1) "Complete Guide to Symptoms, Illness & Surgery "	1) H. Winter Griffith	1) Perigee	1) 5th	1) 0399533214	1) no substitutions
CEIL896	Entrepreneurship	DU-ENTR1281	1) SMALL BUSINESS: An Entrepreneur's Plan	1) Knowles & Bilyea	1) Dryden Press	1) Fifth Canadian	1) 0176252401	1) No substitute
CEIL916	Java Advanced	CL-CEIL916	1) JAVA How to Program	1) Deitel & Deitel.		1) 6th Edition		
CEIL920	Dreamweaver (Web Authoring)	LO-COMP8033	1) Please add the cost of learning materials into your student tuition fees	1) Terry Post	1) "If students would like to use the materials on a CD or in print form, they can make arrangement to purchase a CD from the instructor. "			Students will automatically be given an introductory access to online learning materials once they are registered in the course, ie. first & second lecture). Full access to the online materials will be given after the final withdrawal date. "

OntarioLearn.com Winter 2008 Textbook List - Revised: November 6, 2007

Press CTRL and F to search for the course

Centennial Course Code	Centennial Course Title	OntarioLearn Course Code	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions
CEIL921	Dreamweaver Advanced	LO-COMP8037	1) Please add the cost of learning materials into your student tuition fees. LO will invoice each registering college for learning materials for each student.	1) Terry Post	1) "If students would like to use the materials on a CD or in print form, they can make arrangement to purchase a CD from the instructor. "			1) "Students will automatically be given an introductory access to online learning materials once they are registered in the course, ie. first & second lecture). Full access to the online materials will be given after the final withdrawal date. "
CEIL922	Flash Introduction	LO-COMP8034	1) Please add the cost of learning materials into your student tuition fees. LO will invoice each registering college for learning materials for each student.	1) Terry Post	1) "If students would like to use the materials on a CD or in print form, they can make arrangement to purchase a CD from the instructor. "			1) "Students will automatically be given an introductory access to online learning materials once they are registered in the course, ie. first & second lecture). Full access to the online materials will be given after the final withdrawal date.
CEIL923	Flash Intermediate	LO-COMP8076	1) Please add the cost of learning materials into your student tuition fees. LO will invoice each registering college for learning materials for each student.	1) Terry Post	1) "If students would like to use the materials on a CD or in print form, they can make arrangement to purchase a CD from the instructor. "			1) "Students will automatically be given an introductory access to online learning materials once they are registered in the course, ie. first & second lecture). Full access to the online materials will be given after the final withdrawal date. "
CEIL924	MS Office 2003	LO-COMP8097	1) No text required. Course available on the web and notes can be consulted/printed by student.					
CEIL925	MS Office Prof. XP	LO-COMP8108	1) Mastering Windows XP Professional	1) Mark Minasi	1) Sybex	1) 3rd	1) 0782143822	
CEIL926	Photoshop 2	DU-PHOT2382	1) Photoshop 7 Bible 2) Photoshop CS: One on One 3) Photoshop CS-2 Bible	1) Deke McClelland 2) Deke McClelland 3) Deke McClelland	1) John Wiley and Sons 2) John Wiley and Sons 3) John Wiley and Sons	1) Current 3) Trade Paperback- Published: July 2005	1) 076453694X 2) 076454179X 3) 0764589725	1) Students purchase the textbook that corresponds with the version of software they are using. No substitute
CEIL927	Quickbooks Advanced	DU-ACCT2284	1) QUICKBOOKS 2007 PRO Level 2		1) CCI Learning Solutions	1) 2007 - Item #1606	1) 978-1-55332-125-5	Note: Textbook comes with Educational version of Quickbooks 2007.

OntarioLearn.com Winter 2008 Textbook List - Revised: November 6, 2007

Press CTRL and F to search for the course

Centennial Course Code	Centennial Course Title	OntarioLearn Course Code	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions
CEIL988	Software Application Integration	DU-WIND1884	1) LEARNING MICROSOFT OFFICE XP ADVANCED SKILLS 2) LEARNING M/S OFFICE 2003 ADVANCED SKILLS 3) Students to purchase the textbook that corresponds with the version of software they are using	1) HEFFEREN/WERXEL/BUCKI/WEMPER 2) SUZANNE WEIXEL	1) PEARSON EDUCATION 2) PEARSON EDUCATION		1) 1585772135 2) 0131476319	1) No Substitutes. Students to purchase the textbook that corresponds with the version of software they are using.
CELC914	Family Law	AL-LAW2212	1) Consolidated Ontario Family Law Statutes and Regulations 2) Family Law: Practice and Procedure	2) JoAnn Kurtz	1) Carswell 2) Emond Montgomery	1) 2006 2) 2nd	1) 0459243322 2) 155239171X	1) No Substitutes
CEMC961	ACCPAC Advantage Series - Corporate Edition - General Ledger	MO-INFOBW190	1) Using Sage AccPac 500 ERP: Version 5.4 (order text from Pearson Education Canada. Telephone: 1-800-567-3800, fax: 1-800-263-7733, email: <a href="mailto:cdn.ordr@pearsoned.com">cdn.ordr@pearsoned.com</a> ) 2) SOFTWARE - SAGE ACCPAC 5.4	Christine A. Heaney	Pearson Education Canada	2008	9780321482068	
CEMC962	ACCPAC Advantage Series - Corporate Edition - Accounts Receivable	MO-INFOBW290	1) Using Sage AccPac 500 ERP: Version 5.4 (order text from Pearson Education Canada. Telephone: 1-800-567-3800, fax: 1-800-263-7733, email: <a href="mailto:cdn.ordr@pearsoned.com">cdn.ordr@pearsoned.com</a> ) 2) SOFTWARE - SAGE ACCPAC 5.4	1) Christine A. Heaney	1) Pearson Education Canada	1) 2008	1) 9780321482068	
CEMC963	ACCPAC Advantage Series-Corporate Edition-Accounts Payable	MO-INFOBW390	1) Using Sage AccPac 500 ERP: Version 5.4 (order text from Pearson Education Canada. Telephone: 1-800-567-3800, fax: 1-800-263-7733, email: <a href="mailto:cdn.ordr@pearsoned.com">cdn.ordr@pearsoned.com</a> ) 2) SOFTWARE - SAGE ACCPAC 5.4	1) Christine A. Heaney	1) Pearson Education Canada	1) 2008	1) 9780321482068	
<b>CEMG103</b>	<b>FUNDAMENTALS OF OPERATIONS MGMT</b>	<b>AL-MGT2320</b>	<b>1) Principles of Operations Management</b>	<b>1) Heinz and Redner</b>	<b>1) Heinle &amp; Heinle</b>	<b>1) 7th</b>	<b>1) TBA</b>	1) No Substitutes
CEMG940	Introduction to Project Management	AL-MGT5164	1) Project Management: The Managerial Process 2) Recommended: Guide to Project Management Body of Knowledge	1) Gray; Larson	1) McGraw Hill 2) PMI	1) 4th 2) 3rd	1) 0073348171 2) 193069945X	1) No Substitutes
CEMG941	Project Management Scheduling Software	AL-MGT5084	1) Microsoft Office Project 2003 Step by Step	1) Microsoft	1) MS Press		1) 0735619557	1) No Substitutes
CEMG942	Project Definition and Planning	AL-MGT5079	1)Project Management, A Managerial Approach with CD 2)A Guide to the Project Management Body of Knowledge	1) Meredith & Mantle 2) Project Management Institute	1) Wiley 2) PMI	1) 6th 2) 2004	1) 0471715379 2) 193069945X	
CEMG943	Project Management and the Human Interface	AL-MGT5083	Human Resource Skills for the Project Manager	Vijay K. Verma	PMI		1880410419	

OntarioLearn.com Winter 2008 Textbook List - Revised: November 6, 2007

Press CTRL and F to search for the course

Centennial Course Code	Centennial Course Title	OntarioLearn Course Code	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions
CEMG944	Project Risk Control & Quality Management	AL-MGT5085	1) A Guide to the Project Management Body of Knowledge 2) PMI Project & Program Risk Management 3) PMI Quality Management for Projects & Programs	1)PMI 2)R.R. Max Wideman 3)Lewis R. Ireland	1)PMI 2)PMI 3)PMI	1)2004 (3rd) 2)1992 3)1991	1) 193069945X 2) 1880410060 3)1880410117	
CEMG945	Contracting and Procurement in Project Management	AL-MGT5086	1) A Guide to the Project Management Body of Knowledge 2) Project Management – A Systems Approach to Planning, Scheduling and Controlling	1) PMI 2) Harold Kerzner	1) PMI 2)John Wiley & Sons Inc.	1)2004 (3rd) 2) 9th	1) 193069945X 2) 0471741876	
CEMG946	Directed Studies in Project Management	AL-MGT5087	Any of the textbooks used in previous courses in the Management Certificate Program.					
CEMS981	Word	LO-OFAD1000	1) Students using XP version: Benchmark Series: Microsoft Word 2002 Core 2) Students using 2003 version: Benchmark Series: Microsoft Word 2003 Specialist 3) "Students using the Vista Version: Benchmark Series: MS Word 2007 Level 1, Windows XP components "	1) Nita Rutkosky 2) Nita Hewitt 3) Nita Rutkosky	1) EMCParadigm 2) EMC Paradigm 3) EMC Paradigm		1) 0-7638-1462-8 2) 0-7638-2064-4 3) 978-0-76383-000-7	Purchase the textbook that matches the students software version
CEMS982	Word-Advanced	LO-OFAD1002	1) Benchmark Word 2002 Expert (with CD) 2) Students using 2003 version: Benchmark Series: Microsoft Word 2003 Expert 3) "Students using 2007 version Windows XP components: Benchmark Series: MS Word 2007 Level 2, Windows XP components "	1) Nita Rutkosky 2) Nita Rutkosky 3) Nita Rutkosky	2) EMC Paradigm 3) EMC Paradigm 4) EMC Paradigm		2) 763814644 3) 0-7638-2068-7 4) 978-0-76383-001-4	2) No substitutions 3) No substitutions 4) No substitutions
CEMS983	Excel	LO-COMP2003	1) Students using 2000 version: Benchmark Microsoft Excel 2000: Core Certification 2) Students using XP version: Benchmark Microsoft Excel 2002: Core Certification 3) Students using 2003 version: MS Excel 2003 Specialist Text/CD 4) "Students using Vista version: Benchmark Series MS Excel 2007 Level 1, Windows XP Components "	1) Nita Rutkosky 2) Nita Rutkosky/Meredith Flynn 3) Benchmark Series 4) Nita Rutkosky	1) EMC Paradigm 2) EMC Paradigm 3) EMC Paradigm 4) EMC Paradigm		1) 0763803324 2) 0-7638-1445-8 3) 0-763820474 4) 978-0-76383-005-2	Students to purchase book according to their software version Textbooks are the same for Monthly and Semester Intakes

OntarioLearn.com Winter 2008 Textbook List - Revised: November 6, 2007

Press CTRL and F to search for the course

Centennial Course Code	Centennial Course Title	OntarioLearn Course Code	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions
CEMS984	Excel - Advance	LO-COMP8022	1) Students using 2000 version: Benchmark Microsoft Excel 2000: Expert Certification 2) Students using XP version: Benchmark Microsoft Excel 2002: Expert Certification 3) Students using 2003 version: MS Excel 2003 Expert Text/CD 4) "Students using Vista Version: Benchmark Series MS Excel 2007 Level 2, Windows XP Components "	1) Nita Rutkosky 2) Nita Rutkosky/Meredith Flynn 3) Benchmark Series 4) Denise Seguin	1) EMC Paradigm 2) EMC Paradigm 3) EMC Paradigm 4) EMC Paradigm		1) 0763803340 2) 0-7638-1447-4 3) 0-7638-20512 4) 978-0-76383-006-9	1) Students to purchase textbooks according to their software version Textbooks are the same for Monthly and Semester Intakes no substitutions  Excel 97 users can use the Advanced Excel 2000 textbook
CEMS985	Access	LO-COMP8009	2) Students Using Access 2000: Benchmark Microsoft Access 2000: Core 3) Students Using Access 2002/XP: Benchmark Microsoft Access 2002: Core Certification 4) Students Using Access 2003: Benchmark Access 2003: Core	2) <a href="http://www.emcp.com/college_division/computer_technology/databases/index.php">http://www.emcp.com/college_division/computer_technology/databases/index.php</a> 3) <a href="http://www.emcp.com/college_division/computer_technology/databases/index.php">http://www.emcp.com/college_division/computer_technology/databases/index.php</a> 4) <a href="http://www.emcp.com/college_division/computer_technology/databases/index.php">http://www.emcp.com/college_division/computer_technology/databases/index.php</a>	2) EMCPParadigm Publishing 3) EMCPParadigm Publishing 4) EMCPParadigm Publishing		2) 0-7638-0328-6 3) 0-7638-1437-7 4) 0-7638-2041-5	Students should purchase text according to their version of software! No substitutions Textbooks are the same for Monthly and Semester Intakes 2) Combo books are not cost effective for students. Do not order ISBN 0-763802409  "For students using Vista version: Benchmark series MS Access 2007 Level 1, Windows XP components; Nita Rutkosky; EMC Paradigm; ISBN: 978-0-76383-002-1 no substitutions "
CEMS986	PowerPoint	LO-COMP8049	1) For students using Powerpoint version 2000: Benchmark Series: Microsoft PowerPoint 2000 2) Students using Powerpoint version: XP(2002): Benchmark Series: Microsoft PowerPoint 2002 3) Students using 2003 version: Benchmark Series: Microsoft PowerPoint 2003 Specialist 4) "For students using Vista version: Benchmark series MS PowerPoint 2007, Windows XP components "	1) Nita Rutkosky 2) Nita Rutkosky 3) Nita Rutkosky 4) Nita Rutkosky	1) EMC Paradigm 2) EMC Paradigm 3) EMC Paradigm 4) EMC Paradigm		1) 0763802700 2) 0763814547 3) 0-7638-2062-8 4) 978-0-76383-008-3	Students need to purchase the textbook according to their software version Textbooks are the same for semester and Monthly intakes NO SUBSTITUTIONS

OntarioLearn.com Winter 2008 Textbook List - Revised: November 6, 2007

Press CTRL and F to search for the course

Centennial Course Code	Centennial Course Title	OntarioLearn Course Code	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions
CEMS987	Access - Advance	LO-COMP8054	1) Students Using Access 2002/XP: Benchmark Microsoft Access 2002: Expert Certification 2) Students Using Access 2003: Benchmark Access 2003: Expert 3) "For students using Vista version: Benchmark series MS Access 2007 Level 2, Windows XP components "	1) <a href="http://www.emcp.com/college_division/computer_technology/databases/index.php">http://www.emcp.com/college_division/computer_technology/databases/index.php</a> 2) <a href="http://www.emcp.com/college_division/computer_technology/databases/index.php">http://www.emcp.com/college_division/computer_technology/databases/index.php</a> 3) Denise Seguin	1) EMCP Paradigm Publishing 2) EMCP Paradigm Publishing 3) EMC Paradigm		1) 0-7638-1439-3 2) 0-7638-2043-1 3) ISBN: 978-0-76383-003-8	Students should purchase text according to their version of software no substitutions  "For students using Vista version: Benchmark series MS Access 2007 Level 2, Windows XP components; EMC Paradigm; Denise Seguin; ISBN: 978-0-76383-003-8 "
CEOA232	Computer Keyboarding	LA-CSCM426	1) "Permachart; College Keyboarding lessons 1-25 bundled with Keyboarding Pro 4 Individual License/User Guide, 004 " 2) "Keyboarding Pro 4 Individual License/User Guide, 004 "	1) "VanHuss, Forde, Woo, Robertson " 2) VanHuss/Forde/Woo	1) Thomson / Nelson 2) "South-Western Educational & Professional Publ., 2005 "	1) Canadian 16th	1) "Bundle ISBN: 0176451358 Bundle includes Permachart, Textbook and Keyboarding Pro 4 Software " 2) Included in the bundled ISBN shown with textbook.	1) "Required - Keyboarding Pro Version 3, 3.2 or 4 . Version 4 will be included in included in package. The book College Keyboarding - Lessons 1 to 60 is NOT acceptable. " 2) "Software is required for the course . Version 4 is the most recent, versions 3, 3.2 are also acceptable "
CEOA400	Object-Oriented Analysis and Design (OOAD) and Unified Modeling Language (UML).	CL-CEOA400	1) Object-Oriented Technology: From Diagram to Code with Visual Paradigm for UML	1) Curtis Tsang	1) McGraw Hill Higher Education	1) "1 Edition, 2005 "	1) 0073214507	
CEOL201	Criminal Psychology II- Criminal Minds	MO-PSYC10003						
CEOL202	Sexual Violence	SE-PSY213						
CEOL203	Domestic and Workplace Violence	MO-PSYC10006						
CEOL204	Cults and Terrorism	CG-OLRN1103	1) no text required					
CEOL205	Co-dependency as an Addiction	SE-PSY137						
CES864	Learn to Take Better Photographs-Digital	LA-CSCM646	1) None Required					
CES1721	Drawing Realistic Subjects in Pencil	LO-DRAW8001	1) Course notes available online					
CES1863	Introduction to Digital Video Storytelling	LO-COMP8137	1) The complete digital video guide: a step-by-step handbook for making great home movies by using your digital camcorder.	1) Bob Brandon	1) Readers Digest Association	1) 1st ed.	1) 0-762106565	1) NO SUBSTITUTIONS

**OntarioLearn.com Winter 2008 Textbook List - Revised: November 6, 2007**

**Press CTRL and F to search for the course**

Centennial Course Code	Centennial Course Title	OntarioLearn Course Code	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions
CESI865	Feng Shui	CESI	1) "The Western Guide to Feng Shui, Room by Room "	1) Terah Kathryn Collins	1) Hay House Publishers	1) 1999	1) 1-56170-568-3	1) No substitutions
CESI991	The Healthy Garden	AL-HOR5124	1) Practical Horticulture	1) Williams Rice & Rice Jr.	1) Prentice	1) 6th	1) 0131189301	1) No Substitutes
CESI997	Creative Writing - Beginners	LO-WRIT8000	1) NO TEXT REQUIRED					
CESI998	Creative Writing – Intermediate	LO-WRIT8001	1) NO TEXT REQUIRED					
CETH101	Introduction to Thanatology	CL-CETH101	1)The Last Dance: Encountring Death & Dying	1) DeSpelder & Strickland	1) McGraw Hill Ryerson	1) 7th	1) 9780072920963	
CETH102	Religious Beliefs & Traditions	CL-CETH102	1) Course notes and online resources					
CEWR101	Writing for Publication I	NC-WRIT1069	1) Course Notes					
CEWR102	Writing for Publication II	NC-WRIT1079	1) Course Notes					
CEWR103	Grammar for Writing Professionals	NC-WRIT1081	1) Bedford Basics: A Workbook for Writers 3rd	1) "Hacker, Diana and Wanda Van Goor "	1) "VHPS (St. Martin's Press), 16365 James Madison HWY, Gordonsville, VA 22942 "		1) 0-312-15457-7	
CEWR202	Science Fiction	SE-EAC234	1) The Time Machine/War of the Worlds 2) Childhood?s End 3) The Oxford Book of Science Fiction	1) "Wells, H. G. " 2) "Clarke, Arthur C. " 3) "Shippey, Tom "	1) Fawcett Premier 2) Del Rey 3) OUP		1) 0449300439 2) 0-345-34795-1 3) 0192803816	1) No Substitutes 2) No Substitutes 3) No Substitutes
CEWR203	Writing Short Stories	AL-ENL0014	1) How Stories Mean	1) John Metcalf and J.R. (Tim) Struthers	1) Porcupines Quill - University of Toronto Press		1) 0889841276	1) No Substitutes
CEWR205	Introduction to Children's Literature	SE-EAC273	1) A Critical Handbook of Children's Literature 2) The Paperbag Princess 3) The Amazing Maurice and his Educated Rodents 4) Hana?s Suitcase	1) Rebecca J. Lukens 2) R. Munsch 3) "Pratchett, Terry " 4) "Levine, Karen "	1) Pearson 2) Annick 3) Ballantine 4) Second Story Press	1) 8th Edition	1) 0-205-49218-5 2) 0-920236-16-2 3) 0552546933 4) 1-896764-55-X	1) No Substitutes
CPAC101	Payroll Compliance Legislation	DU-CPA1281	1) No required textbook					
CPAC102	Payroll Fundamentals 1	DU-CPA2281	1) No required textbook					
ECON103	Macroeconomics	AL-ECO2306	Exploring Economics	Sexton/Fortura	Nelson	1st	176414827	1) No Substitutes
ECON104	Microeconomics	AL-ECO2305	1) Exploring Economics	1) Sexton/Fortura	1) Nelson	1) 1	1) 0176414827	1) No Substitutes
FW101	Role of the Food Service Worker	LO-HLTH8074	1) No text required - notes provided online					
FW102	Communications and Human Relations	LO-HLTH8085	1) No text required - notes provided online					

**OntarioLearn.com Winter 2008 Textbook List - Revised: November 6, 2007**

**Press CTRL and F to search for the course**

Centennial Course Code	Centennial Course Title	OntarioLearn Course Code	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions
FW103	Sanitation and Safety	LO-HLTH8075	1) Essentials of Food safety & Sanitation	1) "McSwane, Rue, Linton "	1) Prentice Hall	1) Canadian Edition	1) "0-13-127276-4, "	1) no substitutions
FW104	Nutrition and Health	LO-HLTH8077	1) Nutrition and Diet Therapy	1) "Corinne Balog Cataldo, Linda Kelly DeBruyne, Eleanor Noss Whitney "	1) Nelson Thomson Learning	1) 6th Edition or 7th edition is acceptable	1) 6th Edition ISBN: 0-534-57691-5 OR 0495106763; 7th Edition ISBN 0-495-11916-4	
FW105	Kitchen Equipment and Food Preparation	LO-HLTH8094	1) No text required - notes provided online				1) ", "	
GNED120	Intro to Complimentary Therapy	CL-GNED120	1) Alternative Medicine	1) Larry Trivieri Jr. and John W. Anderson	1) Cetestial Arts, Ten Speed Press	1) Second edition	1) 1-58761-141-4	1) No Substitutes
GNED129	Principles of Human Behaviour	DU-PSYC1051	1) THE WORLD OF PSYCHOLOGY with Student Access Kit	1) "WOOD, WOOD, WOOD, DESMARAIS "	1) PEARSON EDUCATIONAL	1) 5th	1) 0205532071	1) No Substitutes
GNED130	Sociology	DU-SOC1051	1) SOCIOLOGY: A BRIEF INTRODUCTION	1) SCHAEFER/HAALAND	1) MCGRAW HILL	1) Second Canadian Edition	1) 0070939772	1) No Substitutes
GNED147	Ethics in Business	FA-MGMT3021	1) An Intro to Business Ethics with Free Business Ethics PowerWeb	1) Joseph R. Desjardins	1) College of St. Benedict	1) 2nd	1) 0-07-298-900-9	
GNED160	Building and Maintaining Customer Relationships	AL-CAL0001	1) No Text Required					
GNED185	Canadian Politics	MO-SSCISS105	1) Canadian Politics: Concise Third Canadian Edition	1) "Rand Dyck, Laurentian University "	1) Thomson Nelson	1) 2006	1) 0176462996	
GNED186	Criminal Psychology - Psychopathic Minds	CG-OLRN1150	1) What's Your Anger Type	1) "Sacco, P.A. "	1) Booklocker	1) 2006	1) 1-59113-908-2	
GNED187	Myths and Legends	SE-EAC297	1) Introduction to Mythology	1) "Thury, E. & DeVinney, M. "	1) OUP		1) 0-19-515-889X	1) No substitute for textbook(s) unless otherwise stated
GNED188	Body and Nutrition	SE-NAT160	1) Nutrition Now with CD-ROM	1) "Brown, J.E. "	1) West Nelson Publishing Co.	1) 5th	1) 049538823	
HLTH900	Arrhythmia Interpretation	LO-HLTH8134	2) "Workbook REQUIRED – Contact 416-289-5000 ext 2555 after registration		2) ", "			2) NO SUBSTITUTIONS
HRMT301	Human Resource Management	DU-HRM1283	1) MANAGING HUMAN RESOURCES (comes with a free Info Track)	1) Belcourt	1) Nelson Canada	1) Fifth	1) 0176407294	1) No substitute
HRMT302	Recruitment and Selection	SE-HRM782	1) Recruitment and Selection in Canada	1) "Catano, Victor M. "	1) ITP Nelson	1) 3rd	1) 0176423958	
HRMT304	Finance & Accounting for HRM 1	SE-HRM732	1) Introduction to Financial and Management Accounting; Seneca College Custom	1) Ridley	1) Pearson	1) 4th	1) 0536263205	

**OntarioLearn.com Winter 2008 Textbook List - Revised: November 6, 2007**

**Press CTRL and F to search for the course**

Centennial Course Code	Centennial Course Title	OntarioLearn Course Code	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions
HRMT306	Employment Law	LA-HRM310	1) Employment Law for Business and Human Resources Professionals	1) Kathryn J. Filsinger	1) Emond Montgomery Publications Limited	1) 1st	1) 1-55239-174-4	
HRMT307	Human Resource Planning	SE-HRM822	1) Strategic Human Resources Planning	1) Belcourt & McBey	1) ITP Nelson	1) 3rd	1) 0-17-625245-8	
HRMT308	Labour Relations	AL-MGT2380	1) Canadian Industrial Relations	1) "Archer, Kehoe "	1) Century	1) 11th	1) 0-9690739-6-8	1) No Substitutes
HRMT310	Occupational Health and Safety	AL-MGT2396	1) Management of Occupational Health and Safety	1) James Montgomery & Kevin Kelloway	1) Nelson	1) 3rd	1) 0176424032	1) No Substitutes
HRMT311	Compensation and Benefits	AL-MGT2388	1) Strategic Compensation in Canada	1) Richard J. Long	1) Nelson	1) 3rd	1) 0176423877	1) No Substitutes
HRMT312	Employee Training and Development	DU-HRM4280	1) MANAGING PERFORMANCE THROUGH TRAINING & DEVELOPMENT	1) Belcourt & Wright	1) Nelson Canada Ltd.	1) Fourth	1) 0176252444	1) No substitute
HRMT316	Dispute Resolution	CL-HRMT316	1) Conflict for the Helping Professions	1) Allan Edward Barsky	1) Thompson Learning	1) Current Edition (second)	1) 0495092258	
LANG401	French 1 - Online	DU-LANG1982	1) Any French-English dictionary 2) 501 French Verbs 3) Francais CD - level 1	2) Christopher Kendris	2) Barrons Educational 3) CD will be mailed by the college	2) 6th	2) 0764179837	
LANG402	French 2 - Online	DU-LANG2982	1) Any French-English dictionary 2) 501 French Verbs 3) Francais CD - level 2	2) Christopher Kendris	SAME AS LANG401	2) 6th	2) 0764179837	
LANG403	French 3 - Online	DU-LANG3982	1) Any French-English dictionary 2) 501 French Verbs 3) Francais CD - level 3 4) En bon termes	2) Christopher Kendris 4) M.A. Parmentier	1, 2, 3) SAME AS LANG401 4) Pearson - Prentice Hall	2) 6th	2) 0764179837 4) 0-13-187926-X	
LANG404	French 4 - Online	DU-LANG4982	1) Any French-English dictionary 2) 501 French Verbs 3) Francais CD - level 4 4) En bon termes	2) Christopher Kendris 4) M.A. Parmentier	SAME AS LANG403	2) 6th 4) current	2) 0764179837 4) 0-13-187926-X	
LANG405	French 5 - Online	DU-LANG5982	1) Any French-English dictionary 2) 501 French Verbs 3) Francais CD - level 5 4) En bon termes	2) Christopher Kendris 4) M.A. Parmentier	SAME AS LANG403	2) 6th	2) 0764179837 4) 0-13-187926-X	
LTRM700	Operational Overview	CL-LTRM700	1) Online lectures					
LTRM703	Environmental Services	CL-LTRM703	1) Online lectures					
MGMT222	Management Principles	AL-MGT2310	1) Fundamentals of Management	1) Robbins	1) Pearson	1) 5th	1) 9780131988798	1) No Substitutes
MKTG116	Marketing	AL-MKT2301	1) Marketing	1) "Crane, Kerin, Hartley, Berkowitz & Rudelis "	1) McGraw Hill	1) 6th	1) 0070747423	1) No Substitutes
MKTG224	Marketing Research	AL-MKT2307	1) Marketing Research Essentials	1) "Carl McDaniel, Roger Gates "	1) Wiley	1) 5th	1) 0471684767	1) No Substitutes

**OntarioLearn.com Winter 2008 Textbook List - Revised: November 6, 2007**

**Press CTRL and F to search for the course**

Centennial Course Code	Centennial Course Title	OntarioLearn Course Code	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions
OMDP101	Managing for Results	HU-OMDP112	1) Management for Results	1) Learning Packages - Bibliocentre	1) Learning Packages		1) 00FA01	
OMDP102	Personal Success	CN-MDP538	1) Participant Materials for OMDP Personal Success	1) OMDP	1) Centennial College Bibliocentre		1) 02CN02	1) <a href="http://www.omdp.ca">http://www.omdp.ca</a> Canadore College does not stock OMDP manuals. Students are encouraged to use the OMDP On-line Bookstore.
OMDP103	Human Relations (OMDP)	SA-OEL846	1) OMDP-Human Relations Participant's Guide 02SN04-01	1) Bibliocentre	1) Ministry of Education and Training: Students can purchase books by going to this site. <a href="http://www.omdp.ca/bookstore">http://www.omdp.ca/bookstore</a> .	1) Copyright 2002		
OMDP104	Communications - OMDP	CF-SN008	1) OMDP - Communications	1) Bibliocentre:				1) "Textbooks are also available online through Humber, Seneca and Loyalist College bookstores."
OMDP105	Dealing with Difficult People	CG-OMDP1050	1) Dealing With Difficult People	1) Conestoga College	1) Centennial College-Bibliocentre <a href="http://www.omdp.ca/bookstore">http://www.omdp.ca/bookstore</a>			
PFPR101	Canadian Justice System	AL-COR1950	1) Canadian Criminal Justice 2) Criminal Law and Canadian Criminal Code	1) Cunningham & Griffiths 2) Barnhorst & Barnhorst	1) Harcourt 2) McGraw	1) 3rd 2) 4th	1) 0176407154 2) 0070905991	1) No Substitutes
PFPR102	Community and Social Services	SL-CSSL9450	1) Social Welfare in Canadian Society	1) Rosalie Chappell	1) ITP Nelson Publishing Company		1) 0176414118	
PFPR104	Principles of Ethical Reasoning	SF-SOCI050	1) Ethical Issues in Law Enforcement	1) Evans	1) Emond	1) 3rd	1) 978-155239-2096	
PFPR105	Sociology	DU-SOCI1051	1) SOCIOLOGY: A BRIEF INTRODUCTION	1) SCHAEFER/HAALAND	1) MCGRAW HILL	1) Second Canadian Edition	1) 0070939772	1) No Substitutes
PFPR121	Criminal & Civil Law	DU-PFP8301	1) Martin's Annual Criminal Code 2008	1) Rosenberg	1) Emond Montgomery Publications	1) 2008	1) 005277892	1) No substitute
PFPR123	Interpersonal and Group Dynamics	SF-SOCI029	1) Interpersonal & Group Skills for Law Enforcement	1) Terri M. Geerinck	1) Pearson Education	1) 2nd	1) 9780131744684	
PFPR124	Public Administration	MO-SSCISS027	1) None					
PFPR125	Criminology For Policing	AL-PFP2010	1) Canadian Criminology	1) Winterdyk	1) Prentice	1) 2nd	1) 0131234250	1) No Substitutes
PFPR128	First Nations People	NO-PF2012	1) First Nations People	1) Pamela Williamson	1) Edmond Montgomery Publications Limited	1) 2nd	1) 1-55239-144-2	

**OntarioLearn.com Winter 2008 Textbook List - Revised: November 6, 2007**

**Press CTRL and F to search for the course**

Centennial Course Code	Centennial Course Title	OntarioLearn Course Code	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions
PFPR203	Criminal Code	DU-PFP8302	1) "MARTIN'S ANNUAL CRIMINAL CODE, 2008 "	1) Rosenberg	1) Edmond Montgomery	1) 2008	1) 005277892	1) No substitute
PFPR204	Interview and investigations	SA-OEL839	1) Interviewing and Investigation	1) James Euale & John Turtle	1) Emond Montgomery	1) 1999	1) 1552390365	
PFPR205	Youth in Conflict with Law	LO-LAWS2002	1) No text required-resources available on-line					
PFPR206	Provincial Offences	CN-PFP401	1) Provincial Offences: Essentials Tools for Law Enforcement	1) Gilbert & Maher	1) Emond Montgomery	1) First	1) 1-55239-108-6	
PFPR208	Police COMMUNICATIONS 1	CM-ENG1500	1) The Canadian Writer?s WorkPlace Fifth Edition	1) "Gary Lipschutz, John Roberts, John Scarry, & Sandra Scarry "	1) Thompson/Nelson	1) 5th	1) 0-17-641579	
PFPR209	Communications II	DU-PFP8204	1) Report it in Writing 2) Canadian Writers Resource NOW - Instant Access PIN Code 3) Duty Book Triform	1) Carol Doughty 2) Robitaille 3) Triform	1) Pearson Education 2) Nelson Canada 3) Triform	1) Canadian	1) 0130417866 2) 0176104836 3) 88880024073	1) No substitute 2) No substituteStudents 3) No substitute
PFPR210	Police Powers I	DU-PFP8303	1) "MARTIN'S ANNUAL CRIMINAL CODE, 2008 "	1) ROSENBERG	1) EDMOND MONTGOMERY	1) 2008	1) 005277892	1) No Substitutes
PFPR211	Police Powers II	DU-PFP8403	1) "MARTIN'S ANNUAL CRIMINAL CODE, 2008 "	1) ROSENBERG	1) EDMOND MONTGOMERY	1) 2008	1) 005277892	1) No Substitutes
PFPR222	Criminal Code & Federal Statutes	DU-PFP8402	1) "MARTIN'S ANNUAL CRIMINAL CODE, 2008 "	1) Rosenberg	1) Edmond Montgomery	1) 2008	1) 005277892	1) No Substitutes
PFPR224	Traffic Management	DU-PFP8307	1) Ontario Highway Traffic Act	1) Murray D. Segal	1) Thomson/Carswell Publishing	1) 2007 Pocket	1) 9780779812400	1) No Substitutes
PFPR225	Fitness and Lifestyle Management	CM_PFP3080	1) Fitness and Lifestyle Management for Law Enforcement	1) Nancy Wagner Wisotzki	1) Emond Montgomery Publications	1) 3rd	1) 1-55239-232-4	
PFPR226	Community Policing I	CN-PFP306	1) Community Policing - Working to Build Safe Communities	1) H. Hodgson	1) Emond Montgomery		1) 1-55239-040-3	
PFPR227	Community Policing II	DU-PFP8406	1) COMMUNITY BASED STRATEGIC POLICING IN CANADA	1) GRIFFITHS & WHITELOW	1) NELSON THOMPSON LEARNING	1) Second	1) 0-17-641671-4	1) No Substitutes